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## LAKE SHASTINA COMMUNITY SERVICES DISTRICT

### AGENDA

Wednesday, April 19, 2023

Open Session: 1:00 p.m.

Administration Building

16320 Everhart Drive, Weed, California 96094 • (530) 938-3281

#### CALL TO ORDER:

LSCSD Roll Call: Directors: Chandler \_\_\_\_ Cupp \_\_\_\_ MacIntosh \_\_\_\_ Mitchell \_\_\_\_ Thompson \_\_\_\_

#### PLEDGE OF ALLEGIANCE:

PUBLIC COMMENTS: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction.

*Those who wish to speak on a matter that does not appear on the agenda, may do so during this Public Comment period. Each individual comment will be limited to three minutes. The Public Comment portion of the meeting will be limited to thirty minutes (total time). If needed, time limits may be extended with concurrence of the Board. No person may speak twice to the same item. The Board may ask questions but may not act during the Public Comments portion of the meeting, except to direct staff to prepare a report, or to place the item on a future agenda.*

#### 1. CONSENT ITEMS:

- A. Approval of Minutes: Regular Meeting March 15, 2023 and Special Meeting March 29, 2023
- B. Ratification of Disbursements: March 1 through 31, 2023
- C. Budget Comparison: FY 2022/23
- D. Department Written Reports
  1. Fire Department
  2. Police Department
  3. Sewer Department
  4. Water Department

#### DISCUSSION / REPORTS: ACTION ITEMS:

2. Public Information Specialist
3. CSD News

#### STAFF COMMENTS:

#### BOARD MEMBER COMMENTS:

ADJOURNMENT: The next LSCSD Regular Meeting is scheduled to be held on May 17, 2023 1:00 p.m. at the Administration Building.

Supplementary documents and other materials distributed to the District board after their agenda packets have been distributed to the members may be viewed at the District office and obtained at the meeting.



# LAKE SHASTINA COMMUNITY SERVICES DISTRICT

Regular Meeting  
Wednesday, March 15, 2023  
Closed Session 12:00 p.m.  
Open Session by Teleconference: 1:00 p.m.

## **UNAPPROVED MINUTES**

CALL TO ORDER AND ROLL CALL: 12:02 p.m

LSCSD Board Roll Call: Chandler  Cupp  MacIntosh  Mitchell  Thompson   
Also present: GM Moser. There were approximately 0 people in the audience.

ADJOURN TO CLOSED SESSION: 12:58 p.m

CLOSED SESSION:

- A. Personnel (Gov. Code Section 54957) Public Employee Performance Evaluation: General Manager

RETURN TO OPEN SESSION: 1:05 p.m

LSCSD Board Roll Call: Chandler  Cupp  MacIntosh  Mitchell  Thompson

Also present: GM Moser, AP Phonepaseuth, Sgt. Yates and FC Pappas. There were approximately 14 people in the audience.

REPORT ON CLOSED SESSION: Direction given to staff.

PLEDGE OF ALLEGIANCE: Carried out.

PUBLIC COMMENTS: Received.

CONSENT CALENDAR:

1. A. Approval of Minutes: Regular Meeting January 18, 2023 and Special Meeting February 1, 2023
- B. Ratification of Disbursements: February 1 through 28, 2023
- C. Budget Comparison: FY 2022/23
- D. LAIF Quarterly Report
- E. Department Written Reports
  1. Fire Department
  2. Police Department
  3. Sewer Department
  4. Water Department

**Motion by Dir. MacIntosh, second by Dir. Thompson, to approve Consent Calendar.**

**Ayes: Directors Chandler, Cupp, MacIntosh, Mitchell and Thompson**  
**Noes: None**  
**Absent: None**

DISCUSSION / REPORTS / ACTION ITEMS:

2. PD Vehicle

**Motion by Dir. MacIntosh, second by Dir. Cupp, to approve LSPD to purchase a patrol vehicle up to \$65,000.**

**Ayes: Directors Chandler, Cupp, MacIntosh, Mitchell and Thompson**  
**Noes: None**  
**Absent: None**

3. Fire Gates -Discussed.

4. Agreement for fire services

**Motion by Dir. Cupp, second by Dir. Chandler, to approve agreement for emergency response service between County service area No. 4 -Mt. Shasta Vista Volunteer Fire Co. response zone and the Lake Shastina Community Services District.**

**Ayes: Directors Chandler, Cupp, MacIntosh, Mitchell and Thompson**  
**Noes: None**  
**Absent: None**

5. Res \*-23 regarding the late charge and interest rates for delinquent accounts

**Motion by Dir. Chandler, second by Dir. Cupp, to approve a Resolution of the Board of Directors of the Lake Shastina Community Services District regarding the late charge and interest rate the District charges on delinquent accounts.**

**Ayes: Directors Chandler, Cupp, MacIntosh, Mitchell and Thompson**  
**Noes: None**  
**Absent: None**

6. Dog Park -Discussed.

7. 2023 Goals

**Motion by Dir. Cupp, second by Dir. Thompson, to approve the goals for 2023 as discussed.**

**Ayes: Directors Chandler, Cupp, MacIntosh, Mitchell and Thompson**  
**Noes: None**  
**Absent: None**

8. CSD News -Discussed.

STAFF COMMENTS: None.

BOARD MEMBER COMMENTS: Comments received.

ADJOURNMENT: With no objections by the Board, Pres. Mitchell adjourned the meeting at 3:44 PM. The next LSCSD Regular Board Meeting to be held on April 19, 2023, 1:00 p.m. at the Administration Building.

Approval Date: April 19, 2023

\_\_\_\_\_  
Paula Mitchell, President

ATTEST:

\_\_\_\_\_  
Robert Moser, General Manager/Secretary





# LAKE SHASTINA COMMUNITY SERVICES DISTRICT

Special Meeting  
Wednesday, March 29, 2023  
Closed Session 3:30 p.m / Open Session 1:00 p.m.  
**UNAPPROVED MINUTES**

CALL TO ORDER AND ROLL CALL: 3:31p.m

LSCSD Board Roll Call: Chandler   ✓   Cupp   ✓   MacIntosh   ✓   Mitchell   ✓   Thompson   ✓    
Also present: GM Moser. There were approximately    people in the audience.

ADJOURN TO CLOSED SESSION: 3:58 p.m \*The Board recessed closed session to reconvene after open session.

CLOSED SESSION:

A. Personnel (Gov. Code Section 54957) Public Employee Performance Evaluation: General Manager

RETURN TO OPEN SESSION: 4:00 p.m

LSCSD Board Roll Call: Chandler   ✓   Cupp   ✓   MacIntosh   ✓   Mitchell   ✓   Thompson   ✓    
Also present: GM Moser, AOA Phonepaseuth. There were approximately 1 people in the audience.

REPORT ON CLOSED SESSION: The Board recessed closed session at 3:58 p.m to reconvene after open session.  
Direction given to staff.

PLEDGE OF ALLEGIANCE: Carried out.

PUBLIC COMMENTS: Received.

DISCUSSION / REPORTS / ACTION ITEMS:

1. Emergency Fee Waiver

**Motion by Dir. Cupp, second by Dir. MacIntosh, to approve Resolution of the Board of Directors of the Lake Shastina Community Services District proposing the adoption of an Emergency Assessment Reduction, per the changes discussed.**

**Ayes: Directors Chandler, Cupp, MacIntosh, Mitchell and Thompson**  
**Noes: None**  
**Absent: None**

STAFF COMMENTS: Comments received.

BOARD MEMBER COMMENTS: Comments received.

ADJOURNMENT: With no objections by the Board, Pres. Mitchell adjourned the meeting at 4:28 p.m. The Board reconvened to closed session at 4:30 p.m., closed session adjourned at 5:05 p.m. The next LSCSD Regular Board Meeting to be held on April 19, 2023 1:00 p.m. at the Administration Building.

Approval Date: April 19, 2023

\_\_\_\_\_  
Paula Mitchell, President

ATTEST:

\_\_\_\_\_  
Robert Moser, General Manager/Secretary

NO REPORT  
AVAILABLE DUE TO  
ACCOUNTING  
SOFTWARE

NO REPORT  
AVAILABLE DUE TO  
ACCOUNTING  
SOFTWARE



## Lake Shastina Fire Department

16309 Everhart Drive  
Weed CA 96094

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For the Month of March Lake Shastina Fire Department responded to a total of 28 calls of service. These calls included:

- 22 Medical Aids
- 3 Structure Fires
- 2 Public Assists
- 5 Traffic Collisions

### LSFD News:

During the month of March we focused on beginning our annual wildland training. Every year all firefighters need to complete a series of refresher trainings in order to fight wildland fires. We will continue this training through the month of April and we will all be 100% certified by May 1st.

On April 2nd at approximately 11:30 at night LSFD firefighters responded to a “smoke check” off Big Springs Rd. Upon arrival fire personnel found a home heavily impacted by fire. The home was a total loss and during clean up efforts an LSFD firefighter found a victim in one of the bedrooms. LSFD would like to remind all community members to change their smoke detector batteries and test them monthly. It is not known if the home had faulty smoke detectors or was in any relation to the victim succumbing to fire.

Before the Easter weekend I read an inquiry on social media about egg hunts in our area for children. There really aren't a lot of options in Siskiyou County and the egg hunt hosted in Lake Shastina has not happened in many years. LSFD will be bringing this back next year. We will have more details at a future date.



## **LAKE SHASTINA POLICE DEPARTMENT**

*William N. Bullington*

*Chief of Police*

16309 Everhart Dr., Weed, CA 96094

(530) 938-2226

TO: LSCSD Board of Directors

FROM: Chief Bullington

SUBJECT: March 2023 Police Monthly Board Report

**POLICE ACTIVITY:** LSPD had 188 calls for service in March.

### **SUMMARY:**

Misdemeanor Arrests: 5

Felony Arrests: 1

Traffic Warnings: 71

Traffic Citations: 16

Animal Control Cites: 0

Animal Related Calls: 1

Parking Cites: 0

House Watch: 140+-

Misc. Police Calls (Non-Criminal): 94

### **NOTABLE ACTIVITY:**

**3/1/2023-** Subject arrested for possession of a meth pipe.

**3/1/2023-** Subject arrested for public intoxication and probation violation.

**3/19/2023-** Subject arrested for misdemeanor warrant.

**3/19/2023-** Subject arrested for felony domestic violence.

**3/24/2023-** Subject arrested for driving without a license.



03/24/2023-Subject arrested for multiple misdemeanor warrants.

**Online Training:** HAZMAT First Responder Awareness. This training was 2 hours long and hosted through Lexipol and Police One Academy.



Item 1.D.3

## Lake Shastina Sewer Department

To: Lake Shastina CSD Board  
From: RODNEY VILLA, Maintenance Leadman  
Meeting Date: April 19, 2023  
Subject: Board Report for March, 2023

### Notable Activity:

- We have refreshed about 20 USAs this month in the burn scar.
- B-101 had some of its steel liner sluffing off, so we had to go into the sump and clean the bottom by hand.
- Both pumps in B-100 were opened up and debris was removed.
- We are still sorting rocks at the sewer ponds for reinforcement of the dyke between pond 2 and 3.
- We had one sewer hookup on Indian island.

Ros 

Item 1 D.4

## Lake Shastina Water Department

To: Lake Shastina CSD Board  
From: RODNEY VILLA : Maintenance Leadman  
Meeting Date: April 19, 2023  
Subject: Board Report for March 2023

### Notable Activity:

- Water meters were read this month and 50 shut off notices were put out.
- We fixed a plugged-up downspout at the Administration building.
- The new 20 hp pump and motor were installed in B-53.
- On Indian Island we installed a 90% water hookup.

Ros 

Item 2

# Public Information Specialist

Verbal (Pres. Mitchell)

Ros 

Item 3

# CSD NEWS

1. Caselle Software
2. Water Planning Grant
3. Lake Shastina Community Wide Yard Sale
4. Town Hall meeting on feral dogs