



# LAKE SHASTINA

## COMMUNITY SERVICES DISTRICT

Regular Meeting  
Wednesday, March 16, 2011 – 5:00 p.m.  
Administration Building

### MINUTES

#### CALL TO ORDER:

LSCSD Board Roll Call: Cupp ✓ Moller absent Pavlic absent Roths ✓ Wetter ✓

Also present were GM McCarthy, PWS Moser, SAC Nelle, PC Alves, Fire Captain Estes and AA Charvez. There were approximately 15 people in the audience.

#### CLOSED SESSION:

1. A. Liability Claim – Stupansky (Gov. Code Section 54961):

**Motion by Dir. Cupp second by Dir. Roths to deny Stupansky claim.**

**Ayes: Directors Cupp, Roths and Wetter**

**Noes: None**

**Absent: Director Moller and Pavlic**

**Motion by Dir. Cupp second by Dir. Roths to adjourn Closed Session at 4:40 p.m.**

**Ayes: Directors Cupp, Roths and Wetter**

**Noes: None**

**Absent: Director Moller and Pavlic**

REGULAR MEETING: called to order at 5:00 p.m.

PLEDGE OF ALLEGIANCE: Pres. Wetter led the Pledge of Allegiance.

PUBLIC COMMENTS: None

#### CONSENT CALENDAR:

2. A. Approval of Minutes: Regular Meeting February 16, 2011
- B. Ratification of Disbursements: February 1 to February 28, 2011
- C. Budget Comparison 2010/2011 YTD
- D. Approval of Transfer of LAIF Funds to CSD Operating Account

**Motion by Dir. Roths second by Dir. Cupp to approve Consent Calendar.**

**Ayes: Directors Cupp, Roths and Wetter**

**Noes: None**

**Absent: Director Moller and Pavlic**

#### DISCUSSION / ACTION ITEMS:

3. Fire Department monthly report: Fire Captain Lisa Estes updated the Board on Fire Department issues. The Board and discussed FC McWilliams' request to participate in a Cal Fire 50/50 grant for protective equipment.

**Motion by Dir. Cupp second by Dir. Roths to authorize FC McWilliams to proceed with submittal of a Cal Fire 50/50 grant for protective equipment; \$10,000 grant with \$10,000 CSD match.**

**Ayes: Directors Cupp, Roths and Wetter**

**Noes: None**

**Absent: Director Moller and Pavlic**

4. Police Department monthly report: PC Alves updated the Board on department activities. Dir. Cupp asked PC Alves to put out a follow-up press release/article regarding animal control, specifically discussing animal owners' liability issues.
5. Wastewater Ponds: update: GM McCarthy updated the Board; with favorable results from the mixing study, SHN Engineering will be recommended a single liner for the new pond. Final documentation should be submitted to the Water Board by the end of March; it is anticipated going to bid in June with construction in July, August and September.

6. Preliminary FY 2011/2012 Budget Schedule: GM McCarthy updated the Board on the budget schedule.
7. Personnel Policy: minor modifications (approval by Resolution): The Board and staff discussed the modifications made to the Personnel Policy; all changes proposed are for clarification only, there are no changes to the Policy. The Board requested one minor change to item 1005.50.

**Motion by Dir. Cupp second by Dir. Roths to approve Resolution 1-11, updates to the CSD Personnel Policy, with changes as noted.**

**Ayes: Directors Cupp, Roths and Wetter**  
**Noes: None**  
**Absent: Director Moller and Pavlic**

8. Update of Trustees (by Resolution)
  - a. Money Purchase Pension Plan and Trust
  - b. 401(k) Profit Sharing Plan and Trust

**Motion by Dir. Cupp second by Dir. Roths to approve Resolution 2-11, updating trustees of the District Money Purchase Pension Plan and Trust.**

**Ayes: Directors Cupp, Roths and Wetter**  
**Noes: None**  
**Absent: Director Moller and Pavlic**

**Motion by Dir. Cupp second by Dir. Roths to approve Resolution 3-11, updating trustees of the District 401(k) Profit Sharing Plan and Trust.**

**Ayes: Directors Cupp, Roths and Wetter**  
**Noes: None**  
**Absent: Director Moller and Pavlic**

9. Siskiyou County Septage Disposal discussion: Pres. Wetter reported that the County received a State mandate to close the Septage Facility by the Montague Airport; a study was done to review alternatives. One of the alternatives is to construct a Septage Facility at the District wastewater ponds property. Supervisor Michael Kobseff, present at the meeting, requested the District send a letter to the County Board of Supervisors stating that the District is interested in pursuing discussion on this item. The Board discussed.

**Motion by Dir. Cupp second by Dir. Roths to authorize the General Manager to send a letter to the County Board of Supervisors stating that the District is interested in having further discussions with the County on septage treatment.**

**Ayes: Directors Cupp, Roths and Wetter**  
**Noes: None**  
**Absent: Director Moller and Pavlic**

BOARD MEMBER COMMENTS: Pres. Wetter (dam removal issue)

ADJOURNMENT:

**Motion by Dir. Roths second by Dir. Cupp to adjourn meeting at 6:06 p.m. to Regular Meeting on April 20, 2011 at 5:00 p.m. (Closed Session at 4:00 p.m.)**

**Ayes: Directors Cupp, Roths and Wetter**  
**Noes: None**  
**Absent: Director Moller and Pavlic**

Approval Date: \_\_\_\_\_

\_\_\_\_\_  
 Tom Wetter, President

ATTEST:

\_\_\_\_\_  
 John McCarthy, District Secretary