

LAKE SHASTINA COMMUNITY SERVICES DISTRICT

RESOLUTION 8-15

A RESOLUTION OF THE LAKE SHASTINA COMMUNITY SERVICES DISTRICT IDENTIFYING THE TERMS AND CONDITIONS FOR FIRE DEPARTMENT RESPONSE AWAY FROM THEIR OFFICIAL DUTY STATION AND ASSIGNED TO AN EMERGENCY INCIDENT.

WHEREAS, the Lake Shastina Fire Department is a public agency located in the County of Siskiyou, State of California; and

WHEREAS, it is the Lake Shastina Community Services District’s desire to provide fair and legal payment to all its employees for time worked; and

WHEREAS, the Lake Shastina Fire Department has in its employ, Fire Department response personnel include: Fire Chief, Assistant Chief, Fire Captain, Lieutenant, Engineer, Firefighter/Paramedic, Firefighter/EMT, and Firefighter; and

WHEREAS, the Lake Shastina Community Services District will compensate its employees portal to portal while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response; and

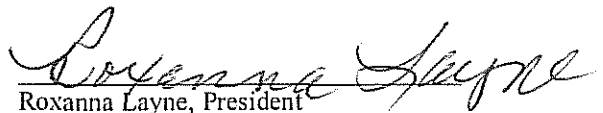
WHEREAS, Lake Shastina Community Services District will compensate its employees overtime in accordance with their current Memorandum of Understanding while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or pre-positioned for emergency response.

NOW, THEREFORE, BE IT RESOLVED by the Lake Shastina Community Services District Board of Directors that:

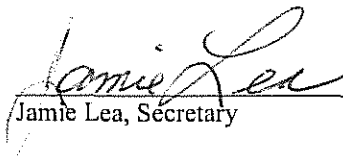
1. Personnel shall be compensated according to Memorandum of Understanding (MOU), Personnel Rules and Regulations, and/or other directive that identifies personnel compensation in the workplace.
2. In the event a personnel classification does not have an assigned compensation rate, a “Base Rate” as set forth in an organizational policy, administrative directive or similar document will to compensate such personnel.
3. The Lake Shastina Fire Department will maintain a current salary survey or acknowledgement of acceptance of the “base rate” on file with the California Governor’s Office of Emergency Services, Fire Rescue Division.
4. Personnel will be compensated (portal to portal) beginning at the time of dispatch to the return to jurisdiction when equipment and personnel are in service and available for agency response.
5. Fire department response personnel include: Fire Chief, Assistant Chief, Fire Captain, Lieutenant, Engineer, Firefighter/Paramedic, Firefighter/EMT and Firefighter.

I hereby certify that the forgoing is a full, true and correct copy of Resolution 8-15 duly passed and adopted by the Board of Directors of the Lake Shastina Community Services District, Siskiyou County, California, at a meeting thereof duly held on the 19th day of August, 2015, by the following vote:

AYES: Directors French, Hoke, Layne, Mitchell and Thomsson
NOES: None
ABSENT: None


Roxanna Layne, President

ATTEST:



Jamie Lea, Secretary



LAKE SHASTINA

COMMUNITY SERVICES DISTRICT

Regular Meeting
 Wednesday, August 19, 2015 – 6:00 p.m.
 Administration Building
 16320 Everhart Drive • Weed, California 96094 • (530) 938-3281

MINUTES

CALL TO ORDER AND ROLL CALL: called to order at 5:08 p.m.

LSCSD Board Roll Call: French Hoke Layne Mitchell Thomsson

Also present: IGM Lea, AA Charvez, DPS Chief Wilson and District Counsel Robert Winston.

There were 12 people in the audience.

APPROVAL OF AGENDA:

Motion by Dir. Mitchell second Dir. French to table Item 8 (Easement for fiber optic cable for Medical Clinic) until information is received.

Ayes: Directors French, Hoke, Layne, Mitchell and Thomsson

Noes: None

Absent: None

Motion by Dir. Thomsson second Dir. Layne to delete Item 1.B (Public Employee Discipline Gov. Code § 54957) from the Agenda.

Ayes: Directors Hoke, Layne and Thomsson

Noes: Directors French and Mitchell

Absent: None

Motion by Dir. Thomsson second Dir. Layne to delete Item 12 (Violation of Board policies and protocols regarding computer access) from the Agenda.

Ayes: Directors Hoke, Layne and Thomsson

Noes: Directors French and Mitchell

Absent: None

Motion by Dir. Thomsson second Dir. Layne to delete Item 13 (Excess expenditures) from the Agenda.

Ayes: Directors Hoke, Layne and Thomsson

Noes: Directors French and Mitchell

Absent: None

President Layne made the following change to the number sequence of agenda: Item 10 exchanged with Item 7 and Item 14 exchanged with Item 8 (minutes reflect all changes made to agenda).

Motion by Dir. Layne second Dir. Thomson to approve agenda as amended.

Ayes: Directors Hoke, Layne and Thomsson

Noes: Directors French and Mitchell

Absent: None

PUBLIC COMMENTS BEFORE CLOSED SESSION: Three (3) speakers; no follow-up action required.

The Board adjourned to Closed Session at 5:29 p.m.

CLOSED SESSION: called to order at 5:30 p.m.

Also present: IGM Lea and District Counsel Robert Winston.

1. A. Conference with Labor Negotiator, IGM Lea (Gov. Code § 54957.6) Review District's position and to instruct its designated representatives: General Teamsters Professional, Health Care and Public Employees Local 137.

With no objections by the Board, Pres. Layne adjourned Closed Session at 5:59 p.m.

REGULAR MEETING: called to order at 6:05 p.m.

Also present: IGM Lea, AA Charvez, DPS Chief Wilson and District Counsel Robert Winston.

There were approximately 45 people in the audience.

PLEDGE OF ALLEGIANCE: Dir. Thomsson led the Pledge of Allegiance.

REPORT ON CLOSED SESSION:

Pres. Layne stated that Closed Session will adjourn to August 26, 2015, 10:00 a.m.

PUBLIC COMMENTS: Fifteen (15) speakers; no follow-up action required.

CONSENT CALENDAR: (All items accepted/approved by the Board unless otherwise noted.)

2. A. Approval of Minutes: Regular Meeting July 7, 2015
- B. Ratification of Disbursements: July 1 to July 31, 2015
- C. Budget Comparison: FY 2014/2015 YTD: Item removed from consent and moved to last item on agenda under Discussion/Action Items.
- D. Accounts Receivable Aging Analysis: FY 2014/2015
- E. LAIF Quarterly Report

Motion by Dir. French second Dir. Hoke to approve Consent Calendar as amended (Item 2.C moved to last item under Discussion/Action Items).

Ayes: Directors French, Hoke, Layne, Mitchell and Thomsson
Noes: None
Absent: None

DISCUSSION / ACTION ITEMS:

3. Department of Public Safety Monthly Report: CPS Wilson updated the Board on Fire and Police activities.
4. Department of Public Safety issues: update from Committee: CPS Wilson reported that there is no update at this time. As needed, this item will be brought back to the Board.
5. Memorandum of Understanding and Resolution regarding payment to fire personnel on reimbursable fires: CPS Wilson gave an overview of the proposed resolution. The Board discussed. Chief Wilson was directed to bring the Memorandum of Understanding back to the Board with input from legal counsel and IGM.

Motion by Dir. Mitchell second Dir. French to approve Resolution 8-15 identifying the terms and conditions for Fire Department response away from their official duty station and assigned to an emergency incident.

Ayes: Directors French, Hoke, Layne, Mitchell and Thomsson
Noes: None
Absent: None

6. Hazardous Vegetation Abatement discussion: CPS Wilson reported on the Greater Lake Shastina Fire Safe Council's recommendation that the District adopt an ordinance regarding Hazardous Vegetation Abatement within the District. The Board discussed. Direction was given to Chief Wilson to provide the Board with a proposed ordinance at the September meeting.
7. Appointment of Negotiations Committee for the District/ Local 137 Memorandum of Understanding: Pres Layne appointed resident David Hankins to the existing District/Local 137 MOU Negotiations Committee (Committee: Pres. Layne, IGM Lea, Counsel Winston and David Hankins). A motion was made by Dir. Mitchell, second by Dir. French to override appointment of David Hankins to the committee. Ayes: Dir. French and Mitchell, Noes: Dir. Hoke, Layne and Thomsson. The motion failed.
8. Grant authorization to IGM to hire temporary Accounts Payable/Payroll Clerk ASAP: The Board discussed.

Motion by Dir. Thomsson second Dir. Layne to grant authorization to IGM to hire temporary or permanent Accounts Payable/Payroll Clerk (as a District temporary employee or by contract with a temporary agency).

Ayes: Directors French, Hoke, Layne, Mitchell and Thomsson
Noes: None
Absent: None

Direction was given to IGM Lea to include SAC Nelle in the hiring process to ensure required qualifications are met.

9. LSPOA/LSCSD Agreement – Committee Report: Mario Marchi presented a statement of findings and reasons as to why they are recommending that the LSCSD separate from the LSPOA. Detailed information regarding cost savings will be provided to the Board at a future meeting. The Committee is waiting for findings of the LSPOA's Ad Hoc Committee's review of this item.
10. Regular Meeting start time and location: The Board discussed. President Layne stated that the start time would stay at 6:00 p.m. for another three months; location to be determined with each meeting.
11. General Manager's Job Description – Committee Report: Dir. Thomsson reported that the Committee has made modifications to the job description and drafted two version depending on whether the LSCSD separates from the LSPOA or not.
12. Budget Comparison: FY 2014/2015 YTD: Dir. Mitchell reported that there were several accounts that were over-budget. Staff was directed to provide clarification on under spending.

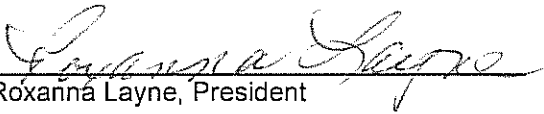
STAFF COMMENTS: One (1) speaker; no follow up action required.

BOARD MEMBER COMMENTS: Two (2) speakers; no follow-up action required.

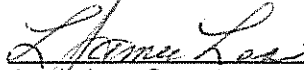
ADJOURNMENT:

With no objections by the Board, Pres. Layne adjourned the meeting at 8:10 p.m. to Adjourned Meeting on Wednesday, August 26, 2015, 10:00 a.m. to continue Closed Session. The next LSCSD Regular Board Meeting scheduled to be held on Wednesday, September 16, 2015, Closed Session, as needed, at 5:00 p.m. and Open Session at 6:00 p.m. at the Administration Building.

Approval Date: 9/16/15


Roxanna Layne, President

ATTEST:



Jamie Lea, Secretary