



# LAKE SHASTINA COMMUNITY SERVICES DISTRICT

## AGENDA

Wednesday July 21, 2021

Closed Session: 12:00 p.m. / Open Session: 1:00 p.m.

Administration Building

16320 Everhart Drive, Weed, California 96094 • (530) 938-3281

### CALL TO ORDER:

LSCSD Board Roll Call: Directors: Beck \_\_\_\_\_ Cupp \_\_\_\_\_ MacIntosh \_\_\_\_\_ Mitchell \_\_\_\_\_ Thompson \_\_\_\_\_

PUBLIC COMMENTS: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction.

### ADJOURN TO CLOSED SESSION:

### CLOSED SESSION:

- A. Personnel (Gov. Code Section 54957) Public Employee Performance Evaluation: General Manager
- B. Conference with Legal Counsel – Significant Exposure to Litigation (Gov. Code Section 54956.9(b)).

### RETURN TO OPEN SESSION:

LSCSD Board Roll Call: Directors: Beck \_\_\_\_\_ Cupp \_\_\_\_\_ MacIntosh \_\_\_\_\_ Mitchell \_\_\_\_\_ Thompson \_\_\_\_\_

### PLEDGE OF ALLEGIANCE:

### REPORT ON CLOSED SESSION:

PUBLIC COMMENTS: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction.

*Those who wish to speak on a matter that does not appear on the agenda, may do so during this Public Comment period. Each individual comment will be limited to three minutes. The Public Comment portion of the meeting will be limited to thirty minutes (total time). If needed, time limits may be extended with concurrence of the Board. No person may speak twice to the same item. The Board may ask questions but may not act during the Public Comments portion of the meeting, except to direct staff to prepare a report, or to place the item on a future agenda.*

*Those who wish to speak on an item on the agenda, may do so when the President calls for public comment. All above guidelines apply.*

### 1. CONSENT ITEMS:

- A. Approval of Minutes: Regular Meeting 06/16/21 and Special Meeting 06/17/21
- B. Ratification of Disbursements: June 1 through June 30, 2021
- C. Budget Comparison: FY 2020/21
- D. Department Written Reports
  - 1. Fire Department
  - 2. Police Department
  - 3. Sewer Department
  - 4. Water Department

### DISCUSSION / REPORTS: ACTION ITEMS:

- 2. Resolution \*- 21 for amended GM/Public Works Director Agreement with Robert Moser, term date June 28, 2021 through June 30, 2027. (Legal Counsel Long)
- 3. 2021 Tax Roll Public Hearing (GM)
- 4. Lava Fire (Chief Bullington and Chief Pappas)
- 5. Strike Team Pay and Station Coverage Policies (Chief Pappas)

### STAFF COMMENTS:

### BOARD MEMBER COMMENTS:

ADJOURNMENT: The next LSCSD Regular Meeting is scheduled to be held on August 18, 2021 1:00 p.m. at the Administration Building.

Supplementary documents and other materials distributed to the District board after their agenda packets have been distributed to the members may be viewed at the District office and obtained at the meeting.



## LAKE SHASTINA COMMUNITY SERVICES DISTRICT

Regular Meeting  
 Wednesday, June 16, 2021  
 Closed Session 11:00 a.m.  
 Open Session by Teleconference: 1:00 p.m.  
**UNAPPROVED MINUTES**

### **NOTICE OF TEMPORARY PROCEDURES FOR BOARD MEETINGS**

**Pursuant to California Governor Gavin Newsom's Executive Order N-29-20 issued March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic, the Lake Shastina Community Service District will be holding its meeting via teleconference and encourages the community to participate in the meeting to the same extent as if they were present.**

CALL TO ORDER AND ROLL CALL: 11:00 a.m.

LSCSD Board Roll Call: Beck absent Cupp ✓ MacIntosh ✓ Mitchell ✓ Thompson ✓  
 Also present: GM Moser, and District Counsel Margaret Long. There were no people in the audience.

ADJOURN TO CLOSED SESSION: 11:01 a.m.

CLOSED SESSION:

- A. Conference with labor negotiators - Pursuant to Government Code Section 54957.6 Agency Negotiators: Robert Moser, General Manager; Employee Organization: Teamsters Local 137
- B. Personnel (Gov. Code Section 54957) Public Employee Performance Evaluation: General Manager
- C. Conference with Legal Counsel – Significant Exposure to Litigation (Gov. Code Section 54956.9(b)).
- D. Conference with labor negotiators - Pursuant to Government Code Section 54957.6 District Counsel Unrepresented employee: General Manager

Pres. Mitchell called a break at 12:07 p.m. and resumed at 12:45 p.m. Closed session adjourned at 12:56 p.m.

RETURN TO OPEN SESSION: 1:03 p.m.

LSCSD Board Roll Call: Beck absent Cupp ✓ MacIntosh ✓ Mitchell ✓ Thompson ✓

Also present: GM Moser, AP DeBon, AOA Phonepaseuth, FC Pappas, and District Counsel Long. There were approximately 3 people in the audience.

REPORT ON CLOSED SESSION: Direction given to staff. Direction given to negotiators.

PLEDGE OF ALLEGIANCE: Carried out.

PUBLIC COMMENTS: None.

CONSENT CALENDAR:

1. A. Approval of Minutes: Regular Meeting May 19, 2021
- B. Ratification of Disbursements: May 1 through May 31, 2021
- C. Budget Comparison: FY 2020/21
- D. Department Written Reports
  1. Fire Department - pulled from Consent Calendar for discussion, per Dir. Thompson
  2. Police Department
  3. Sewer Department
  4. Water Department

**Motion by Dir. Thompson, second by Dir. Cupp, to approve Consent Calendar.**

**Ayes:** Dir. Cupp, MacIntosh, Mitchell, Thompson  
**Noes:** None  
**Absent:** Dir. Beck

1 D.1 Fire Department Report pulled and discussed.

**Motion by Dir. Cupp, second by Dir. MacIntosh, to approve Consent Calendar- 1 D.1 Fire Department Report.**

**Ayes: Dir. Cupp, MacIntosh, Mitchell, Thompson**  
**Noes: None**  
**Absent: Dir. Beck**

DISCUSSION / REPORTS / ACTION ITEMS:

2. Audit RFP for fiscal year end 2022 (GM)

**Motion by Dir. Thompson, second by Dir. Cupp, to accept RFP from CPA Larry Bain for audit fiscal year end 2022.**

**Ayes: Dir. Cupp, MacIntosh, Mitchell, Thompson**  
**Noes: None**  
**Absent: Dir. Beck**

3. Move Regular September 15<sup>th</sup> meeting to September 22<sup>nd</sup>.

**Motion by Dir. Cupp, second by Dir. MacIntosh, to approve moving Regular meeting from September 15, 2021 to September 22, 2021.**

**Ayes: Dir. Cupp, MacIntosh, Mitchell, Thompson**  
**Noes: None**  
**Absent: Dir. Beck**

4. Reopening California on June 15, 2021 -Discussed.

STAFF COMMENTS: Comments received.

BOARD MEMBER COMMENTS: Comments received.

ADJOURNMENT: With no objections by the Board, Pres. Mitchell adjourned the meeting at 1:43 p.m. The next LSCSD Regular Board Meeting to be held on July 21, 2021, 1:00 p.m. at the Administration Building, access may possibly be thru ZOOM meeting.

Approval Date: July 21, 2021

\_\_\_\_\_  
Paula Mitchell, President

ATTEST:

\_\_\_\_\_  
Robert Moser, General Manager/Secretary



# LAKE SHASTINA COMMUNITY SERVICES DISTRICT

Special Meeting  
Thursday, June 17, 2021  
Open Session by Teleconference: 4:00 p.m.  
**UNAPPROVED MINUTES**

## **NOTICE OF TEMPORARY PROCEDURES FOR BOARD MEETINGS**

Pursuant to California Governor Gavin Newsom’s Executive Order N-29-20 issued March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic, the Lake Shastina Community Service District will be holding its meeting via teleconference and encourages the community to participate in the meeting to the same extent as if they were present.

CALL TO ORDER AND ROLL CALL: 4:04 p.m.

LSCSD Board Roll Call: Beck absent Cupp √ MacIntosh √ Mitchell √ Thompson √

Also present: GM Moser, AP DeBon, AOA Phonepaseuth, FC Pappas, and District Counsel Long. There were approximately 0 people in the audience.

PLEDGE OF ALLEGIANCE: Carried out.

PUBLIC COMMENTS: None.

### DISCUSSION / REPORTS / ACTION ITEMS:

1. Resolution \*-21 amended MOU between the District and Teamsters: June 28, 2021 through June 30, 2026

Motion by Dir. Cupp, second by Dir. MacIntosh, to approve Resolution \*-21 MOU between District and Teamsters Local 137 June 28, 2021 through June 30, 2026.

Ayes: Dir. Cupp, MacIntosh, Mitchell and Thompson  
Noes: None  
Absent: Dir. Beck

2. Cal OES Salary Survey and Strike Team Pay Agreement

Motion by Dir. Mitchell, second by Dir. Cupp, to authorize the Fire Chief to submit the 2021 Salary Survey to Cal OES and Siskiyou Cal Fire given the current reimbursement rates and the updated calculated admin rate.

Ayes: Dir. Cupp, MacIntosh, Mitchell and Thompson  
Noes: None  
Absent: Dir. Beck

Motion by Dir. Cupp, second by Dir. Thompson, to authorize the Fire Chief to use the Strike Team Pay Agreement form for all personnel who will work on fires from July 1, 2021 through June 30, 2022.

Ayes: Dir. Cupp, MacIntosh, Mitchell, Thompson  
Noes: None  
Absent: Dir. Beck

STAFF COMMENTS: Comments received.

BOARD MEMBER COMMENTS: Comments received.

ADJOURNMENT: With no objections by the Board, Pres. Mitchell adjourned the meeting at 4:30 p.m. The next LSCSD Regular Board Meeting to be held on July 21, 2021, 1:00 p.m. at the Administration Building, access may possibly be thru ZOOM meeting.

Approval Date: July 21, 2021

\_\_\_\_\_  
Paula Mitchell, President

ATTEST:

\_\_\_\_\_  
Robert Moser, General Manager/Secretary

LAKE SHASTINA COMMUNITY SERVICES DISTRICT  
 ACCOUNTS PAYABLE - MECHANICS BANK

1B

Date	JE or Ck #	Payee	Total Expense	Regular Expenses	Payroll Expenses	10 General	15 Sewer	20 Water	25 Police	26 COPS Grant	30 Fire	31 SAFER
6/3/2021	1263	FIRST NATIONAL BANK-WB	2,815.23	2,815.23	-	-	-	-	-	2,815.23	-	-
	1264	FIRST NATIONAL BANK-AD	1,058.61	1,058.61	420.00	319.30	319.31	-	-	-	-	-
	1265	FIRST NATIONAL BANK-SP	1,241.26	1,241.26	-	-	-	-	-	-	811.26	430.00
	1267	PITNEY BOWES	500.00	500.00	500.00	-	-	-	-	-	-	-
	1276	PACIFIC POWER	15,184.84	15,184.84	654.33	5,330.15	8,863.54	111.15	-	-	125.57	-
	1277	PITNEY BOWES	60.62	60.62	60.62	-	-	-	-	-	-	-
	1278	QUILL CORP	159.28	159.28	145.35	-	-	-	-	-	13.93	-
	24770	ASSOCIATED PENSION CONSULTANTS	3,735.00	3,735.00	-	-	-	-	1,667.50	933.75	933.75	-
	24771	BLACK BUTTE AUTO	250.00	250.00	-	-	-	-	-	250.00	-	-
	24772	CAL ORE TELEPHONE	435.02	435.02	192.21	68.01	68.01	85.43	-	-	21.36	-
	24773	CASELLE, INC.	21,917.00	21,917.00	21,917.00	-	-	-	-	-	-	-
	24774	CITY OF MEDFORD	2,827.27	2,827.27	-	-	-	-	-	-	2,827.27	-
	24775	FERGUSON WATERWORKS	638.98	638.98	-	257.08	381.90	-	-	-	-	-
	24776	FORESIGHT SURVEYING	397.50	397.50	-	198.75	198.75	-	-	-	-	-
	24777	JUNIPER VALLEY SUBDIVISION	124.42	124.42	62.21	-	-	-	2.59	28.51	31.11	-
	24778	KELLY POWER	400.00	400.00	400.00	-	-	-	-	-	-	-
	24779	LITHIA TR, INC.	709.51	709.51	-	354.76	354.76	-	-	-	-	-
	24780	LOVARG	45.00	45.00	-	-	-	-	-	45.00	-	-
	24781	MILLERS JACKETS	940.00	940.00	-	-	-	-	-	-	940.00	-
	24782	MT.SHASTA IT SERVICES INC.	2,200.00	2,200.00	660.00	330.00	330.00	440.00	220.00	220.00	220.00	-
	24783	NOR-CAL REWINDING	4,654.05	4,654.05	-	-	4,654.05	-	-	-	-	-
	24784	PERSONNEL PREFERENCE	116.50	116.50	116.50	-	-	-	-	-	-	-
	24785	PERTERSON CAT	368.86	368.86	-	184.43	184.43	-	-	-	-	-
	24786	RODNEY VILLA	171.87	171.87	-	85.93	85.94	-	-	-	-	-
	24787	SHN CONSULTING ENGINEERING	38,566.33	38,566.33	-	-	38,566.33	-	-	-	-	-
	24788	SOLANO'S INC.	69.61	69.61	-	32.68	32.69	-	-	4.24	-	-
	24789	SUBURBAN PROPANE	42.74	42.74	42.74	-	-	-	-	-	-	-
	24790	THE SIGN DUDE	1,069.45	1,069.45	-	-	-	-	-	-	-	1,069.45
	24791	US BANK	20.03	20.03	-	-	-	-	-	20.03	-	-
	24792	VISUAL LAB, INC.	60.00	60.00	-	-	-	-	-	60.00	-	-
	24793	WOODS PEST CONTROL	292.00	292.00	85.00	61.00	61.00	42.50	42.50	-	-	-
	24794	Payroll Checks (Live Checks)-MR	1,873.68		1,873.68	-	1,873.68	-	-	-	-	-
	24795	Payroll Checks (Live Checks)-BB	39.79		39.79	-	-	-	-	-	39.79	-
	24796	Payroll Checks (Live Checks)-MW	1,434.63		1,434.63	-	-	-	-	-	-	1,434.63
	505420	EDD EFT	1,651.17		1,651.17	502.75	601.44	-	280.92	157.69	44.48	63.99
	505421	EFTPS EFT	3,661.37		3,661.37	881.33	1,376.47	-	706.46	326.27	158.87	211.95
	505422	CalPERS Pop Fire EFT	1,007.60		1,007.60	-	-	-	-	-	528.23	479.37
	505423	CalPERS Classic EFT	1,937.93		1,937.93	400.59	1,537.34	-	-	-	-	-
	505424	CalPERS PEPRA EFT	1,106.38		1,106.38	756.43	349.95	-	-	-	-	-
	505425	CalPERS Cte Safety EFT	1,000.59		1,000.59	-	-	-	1,000.59	-	-	-
	505426	CalPERS Pop Safety EFT	1,038.41		1,038.41	-	-	-	504.94	533.47	-	-
	505427	CalPERS 457 Plan	742.01		742.01	50.00	390.00	-	200.00	102.01	-	-
	505428	MB EFT - Payroll Checks (Direct Deposits)	21,485.19		21,485.19	6,544.08	6,902.77	-	4,177.12	2,178.67	1,684.55	-
6/10/2021	1268	PITNEY BOWES	500.00	500.00	500.00	-	-	-	-	-	-	-

LAKE SHASTINA COMMUNITY SERVICES DISTRICT  
ACCOUNTS PAYABLE - MECHANICS BANK

Date	JE or Ck #	Payee	Total Expense	Regular Expenses	Payroll Expenses	10 General	15 Sewer	20 Water	25 Police	26 COPS Grant	30 Fire	31 SAFER
6/17/2021	24797	Payroll Checks (Live Checks)-MW	165.98		165.98	-	-	-	-	-	165.98	-
	505430	EDD EFT	11.74		11.74	-	-	-	-	-	11.74	-
	505431	MB EFT - Payroll Checks (Direct Deposits)	150.18		150.18	-	-	-	-	-	150.18	-
	24798	Payroll Checks (Live Checks)-MFR	1,964.72		1,964.72	-	1,964.72	-	-	-	-	-
	24799	Payroll Checks (Live Checks)-BB	172.41		172.41	-	-	-	-	-	172.41	-
	24800	Payroll Checks (Live Checks)-KW	308.35		308.35	-	-	-	-	-	308.35	-
	24801	Payroll Checks (Live Checks)-MW	1,434.63		1,434.63	-	-	-	-	-	-	1,434.63
	24802	UNION DUES	608.48		608.48	235.00	247.00	-	61.24	65.24	-	-
	505446	EDD EFT	1,793.70		1,793.70	472.67	650.63	-	282.45	194.59	129.47	63.99
	505447	EFTPS EFT	3,972.19		3,972.19	843.83	1,451.87	-	709.99	406.89	356.66	211.95
	505448	CalPERS Pop Fire EFT	1,007.60		1,007.60	-	-	-	-	-	528.23	479.37
	505449	CalPERS Classic EFT	1,937.93		1,937.93	400.59	1,537.34	-	-	-	-	-
	505450	CalPERS PEPR A EFT	1,222.41		1,222.41	766.43	465.98	-	-	-	-	-
	505451	CalPERS Ctc Safety EFT	1,000.59		1,000.59	-	-	-	1,000.59	-	-	-
	505452	CalPERS Pep Safety EFT	1,011.79		1,011.79	-	-	-	504.94	506.85	-	-
	505453	AFLAC	258.04		258.04	33.12	224.92	-	-	-	-	-
	505454	CalPERS 457 Plan	751.63		751.63	50.00	390.00	-	200.00	111.63	-	-
	505455	MB EFT - Payroll Checks (Direct Deposits)	22,596.11		22,596.11	6,351.44	7,263.68	-	4,302.79	2,387.86	2,290.34	-
	1266	AT&T	131.29	131.29	-	-	65.64	65.65	-	-	-	-
	1269	US BANK EQUIPMENT FINANCE	122.35	122.35	-	-	-	-	-	122.35	-	-
	1270	US CELLULAR	134.79	134.79	-	-	-	-	-	134.79	-	-
	1271	UTILITY TELEPHONE	561.75	561.75	337.04	-	-	-	-	168.53	56.18	-
	1272	PITNEY BOWES	202.70	202.70	202.70	-	-	-	-	-	-	-
	1273	DELL COMPUTER	835.05	835.05	835.05	-	-	-	-	-	-	-
	1274	QUILL CORP	130.82	130.82	65.41	-	-	-	-	65.41	-	-
	1279	VERIZON WIRELESS	2.07	2.07	-	-	-	-	-	-	2.07	-
	24803	BASIC LAB	153.60	153.60	-	-	153.60	-	-	-	-	-
	24804	BURTONS FIRE INC	680.00	680.00	-	-	-	-	-	-	680.00	-
	24805	DON R. ERICKSON, INC	3,335.64	3,335.64	445.14	518.26	518.26	-	1,050.98	803.02	-	-
	24806	FISCHER'S SISKIYOU BACKHOE	25.73	25.73	25.73	-	-	-	-	-	-	-
	24807	GOLDEN STATE RISK MANAGEMENT	109,866.00	109,866.00	109,866.00	-	-	-	-	-	-	-
	24808	HUE & CRY	38.00	38.00	38.00	-	-	-	-	-	-	-
	24809	L.N. CURTIS AND SONS	3,426.95	3,426.95	-	-	-	-	-	3,426.95	-	-
	24810	LSCSD UTILITIES	1,094.13	1,094.13	805.88	-	-	-	135.87	-	152.38	-
	24811	MADISON WILLIAMS	21.49	21.49	-	-	-	-	-	-	21.49	-
	24812	N.C.G.T. SECUTIY FUND	20,166.00	20,166.00	4,390.50	4,923.45	4,194.05	2,047.00	1,231.00	1,716.00	764.00	-
	24813	NORCO INC.	34.41	34.41	-	-	-	-	-	-	34.41	-
	24814	PRENTICE LONG, PC	2,692.50	2,692.50	2,325.00	61.25	61.25	122.50	122.50	-	-	-
	24815	SHASTA AUTO SUPPLY	299.82	299.82	-	47.23	47.24	-	173.78	-	21.59	-
	24816	SISKIYOU DISPOSAL	325.00	325.00	112.50	56.25	56.25	50.00	-	-	60.00	-
	24817	STEVE PAPPAS	9.32	9.32	-	-	-	-	-	-	9.32	-
	24818	SUDS CITY AUTO SPA	33.00	33.00	-	-	-	-	-	33.00	-	-
	24819	TYLER TECHNOLOGIES	6,240.54	6,240.54	6,240.54	-	-	-	-	-	-	-
	24820	WESTERN BUSINESS PRODUCTS	231.04	231.04	231.04	-	-	-	-	-	-	-
	24821	WILLIAM BULLINGTON	40.00	40.00	-	-	-	-	-	40.00	-	-
	24822	CITY NATIONAL BANK	253,505.14	253,505.14	-	253,505.14	-	-	-	-	-	-
6/23/2021	1275	WILLIAMS SCOTSMAN INC	1,048.69	1,048.69	-	524.35	524.34	-	-	-	-	-
			584,296.03	506,948.80	77,347.23	169,954.65	294,151.44	59,821.35	19,727.59	17,957.58	16,040.09	6,643.33



**LAKE SHASTINA COMMUNITY SERVICES DISTRICT**

**June 2021 Detailed Budget Comparison 2020/2021 YTD**

For the Period: 7/1/2020 to 6/30/2021	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	8/24/2021 % Bud
<b>Fund: 10 - LSCSD General Fund</b>						
<b>Revenues</b>						
Dept: 00						
4055.000 Misc Operational Income	500.00	250.00	60.90	25.00	189.10	24.4
4056.000 Misc-Non Operating Income	0.00	1,462.00	1,461.33	0.00	0.67	100.0
4070.000 Antenna Lease Revenue	24,438.79	24,438.79	24,070.44	2,053.27	368.35	98.5
5050.000 Transfer Fees	4,000.00	4,000.00	5,480.00	280.00	-1,480.00	137.0
5080.000 Interest Earned-OPS	100.00	100.00	4.84	0.00	95.16	4.8
5081.000 Interest Earned-RSV	1,000.00	1,000.00	482.37	0.00	517.63	48.2
Dept: 22 Medical Clinic						
4053.000 Medical Clinic Revenue	60,264.00	60,264.00	55,242.00	0.00	5,022.00	91.7
Dept: 23 Green Waste Site						
4055.000 Misc Operational Income	5,000.00	5,000.00	5,090.50	180.00	-90.50	101.8
<b>Revenues</b>	<b>95,302.79</b>	<b>96,514.79</b>	<b>91,892.38</b>	<b>2,538.27</b>	<b>4,622.41</b>	<b>95.2%</b>
<b>Expenditures</b>						
Dept: 01 General Admin						
7002.000 Admin Overhead Alloc	-401,280.88	-447,779.41	-94,188.31	0.00	-353,591.10	21.0
7010.000 Capital Improvement	10,000.00	10,000.00	0.00	0.00	10,000.00	0.0
Less Reimbursement due from LAIF Savings	-10,000.00	-10,000.00	0.00	0.00	-10,000.00	0.0
7020.000 IT Contract Services/Server	8,000.00	3,950.00	3,960.00	330.00	0.00	100.0
7026.000 Contract Services	20,000.00	20,000.00	31,330.66	359.00	-11,330.66	156.7
7033.000 Licenses, Permits, Fees	2,500.00	2,500.00	3,269.63	0.00	-769.63	130.8
7034.000 Dues & Subscriptions	8,000.00	8,000.00	3,781.07	2.59	4,218.93	47.3
7035.000 Advertising	700.00	1,000.00	1,089.10	0.00	-89.10	108.9
7040.000 Insurance (Liability)	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
7041.000 Legal	15,000.00	50,000.00	38,383.53	0.00	11,616.47	76.8
7050.100 Off Exp-Supplies	5,000.00	3,500.00	3,313.84	102.98	186.16	94.7
7050.200 Off Exp-Postage	5,500.00	5,500.00	5,247.85	0.00	252.15	95.4
7050.400 Off Exp-Maint	7,500.00	7,500.00	928.07	101.35	6,571.93	12.4
7062.000 Repair & Maintenance	600.00	600.00	130.78	0.00	469.22	21.8
7063.000 Fuel	300.00	250.00	16.05	0.00	233.95	6.4
7064.000 Materials/Supplies/Small Tools	3,000.00	7,500.00	9,130.88	835.05	-1,630.88	121.7
7065.000 Vehicle Repair/Maintenance	600.00	500.00	0.00	0.00	500.00	0.0
7101.000 Property Taxes	126.00	126.00	126.00	0.00	0.00	100.0
7105.000 Utilities - CSD	2,000.00	3,500.00	4,078.38	402.94	-578.38	118.5
7105.100 Util-Telephone	2,000.00	1,500.00	1,842.83	0.00	-342.83	122.9
7105.200 Util-Electric	4,000.00	2,000.00	3,231.55	0.00	-1,231.55	161.6
7105.400 Utilities-Propane	500.00	250.00	108.87	21.37	141.13	43.5
7105.600 Utility - Internet	1,550.00	1,500.00	1,537.68	128.14	-37.68	102.5
7204.000 Events	500.00	250.00	0.00	0.00	250.00	0.0
7501.000 Payroll Expense	238,186.60	253,660.20	226,651.90	18,624.74	27,008.30	89.4
7513.000 Payroll-TAXES	5,734.21	5,958.57	6,162.24	442.82	-193.67	103.3
7514.000 Payroll-Benefits	66,621.18	66,621.18	51,898.96	431.66	14,722.22	77.9
7516.200 Pension Cost (CalPERS)	20,902.71	20,902.71	0.00	0.00	20,902.71	0.0
7516.400 CalPERS Fees	21,602.71	21,232.82	18,675.37	1,609.60	2,557.45	86.0
7516.500 CalPERS UAL Expense	400.00	400.00	364.00	0.00	36.00	91.0
7518.000 Workers Comp	40,440.60	40,540.00	39,840.12	0.00	699.88	98.3
7530.000 Payroll Reimbursement	30,450.00	21,474.22	7,757.91	1,573.22	13,716.31	36.1
7530.100 PR Reimbursement Admin	-66,992.14	-66,992.14	-29,109.93	0.00	-36,982.21	44.0
7550.000 Travel & Training	5,000.00	1,000.00	2,168.61	0.00	-1,168.61	216.9
7551.000 Meals	600.00	300.00	35.94	0.00	264.06	12.0
Dept: 22 Medical Clinic						
7026.000 Contract Services	1,000.00	1,000.00	280.00	0.00	720.00	28.0
7040.000 Insurance (Liability)	800.00	800.00	0.00	0.00	800.00	0.0
7062.000 Repair & Maintenance	1,000.00	1,000.00	39.44	0.00	960.56	3.9
7063.000 Fuel	50.00	50.00	32.17	0.00	17.83	64.3
7080.000 Interest Expense	9,000.00	9,000.00	2,510.21	0.00	6,489.79	27.9
7084.000 Loan Principle Expense	36,500.49	36,500.49	41,489.79	0.00	-4,989.30	113.7
7501.000 Payroll Expense	3,000.00	3,000.00	938.69	169.68	2,061.31	31.3
7513.000 Payroll-TAXES	400.00	400.00	20.94	7.75	379.06	5.2
7514.000 Payroll-Benefits	350.00	350.00	0.00	0.00	350.00	0.0
7516.200 Pension Cost (CalPERS)	650.00	650.00	82.91	14.26	567.09	12.8
7518.000 Workers Comp	300.00	300.00	44.81	14.60	255.19	14.9
Medical Building Reserves	7,094.00	7,064.00	0.00	0.00	0.00	0.0
Dept: 23 Green Waste Site						
7026.000 Contract Services	850.00	850.00	286.27	25.73	563.73	33.7
7063.000 Fuel	500.00	500.00	0.00	0.00	500.00	0.0
7064.000 Materials/Supplies/Small Tools	450.00	450.00	0.00	0.00	450.00	0.0
7501.000 Payroll Expense	1,700.00	1,700.00	862.00	52.65	818.00	51.9
7513.000 Payroll-TAXES	250.00	250.00	115.60	6.28	134.40	46.2
7514.000 Payroll-Benefits	500.00	500.00	0.00	0.00	500.00	0.0
7516.200 Pension Cost (CalPERS)	600.00	600.00	0.69	0.69	599.31	0.1
7518.000 Workers Comp	150.00	150.00	68.27	4.52	81.73	45.5
<b>Expenditures</b>	<b>116,055.50</b>	<b>104,268.64</b>	<b>388,545.37</b>	<b>25,261.62</b>	<b>-291,340.73</b>	<b>385.3%</b>

For the Period: 7/1/2020 to 6/30/2021

**Fund: 15 - LSCSD Sewer Dept**

## Revenues

## Dept: 00

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
4001.100 Assmt/Revenue-Residential	554,618.40	554,618.40	471,854.14	-54.00	82,764.26	85.1
4001.200 Assmt/Revenue-Standby	85,232.00	85,232.00	65,105.90	-18.00	126.10	99.8
4001.300 Assmt/Revenue-Commercial	14,000.00	14,000.00	18,319.12	2,154.42	-4,319.12	130.9
4003.000 Late Payment Revenue	3,000.00	4,500.00	8,632.53	2,011.47	-4,132.53	191.8
4056.000 Misc-Non Operating Income	2,000.00	500.00	33.93	0.00	466.07	6.8
5004.000 Sewer Hook Up Fee	20,000.00	37,000.00	0.00	0.00	37,000.00	0.0
5005.000 Sewer Payment Contracts	1,000.00	1,000.00	0.00	0.00	1,000.00	0.0
5040.000 Gain on Sale of Equipment	0.00	0.00	65,236.50	0.00	-65,236.50	0.0
5081.000 Interest Earned-RSV	1,154.73	1,154.73	1,491.55	0.00	-336.82	129.2
Dept: 36 Planning Grant						
5075.000 Grant Income	22,000.00	22,000.00	24,675.00	0.00	-2,675.00	112.2
<b>Revenues</b>	<b>683,005.13</b>	<b>700,005.13</b>	<b>655,348.67</b>	<b>4,093.89</b>	<b>44,656.46</b>	<b>93.6%</b>

## Expenditures

## Dept: 01 General Admin

7001.000 Accounting Audit/Review	2,800.00	2,800.00	2,800.00	2,800.00	0.00	100.0
7002.000 Admin Overhead Alloc	128,409.88	143,289.41	30,140.28	0.00	113,149.15	21.0
7010.000 Capital Improvement	140,000.00	210,000.00	99,745.29	0.00	110,254.71	47.5
Less Reimbursement due from LAIF Savings	-140,000.00	-210,000.00	-99,745.29	0.00	-110,254.71	-47.5
7020.000 IT Contract Services/Server	3,960.00	3,960.00	3,960.00	330.00	0.00	100.0
7026.000 Contract Services	15,000.00	15,000.00	7,852.02	259.75	7,147.98	52.3
7033.000 Licenses, Permits, Fees	8,700.00	10,000.00	9,472.76	0.00	527.24	94.7
7034.000 Dues & Subscriptions	500.00	250.00	189.75	0.00	66.25	75.9
7035.000 Advertising	160.00	1,000.00	1,060.12	0.00	-60.12	108.0
7040.000 Insurance (Liability)	14,000.00	14,000.00	0.00	0.00	14,000.00	0.0
7041.000 Legal	1,000.00	1,000.00	420.00	0.00	580.00	42.0
7050.100 Off Exp-Supplies	100.00	100.00	139.34	0.00	-39.34	139.3
7050.200 Off Exp-Postage	250.00	250.00	1.40	0.00	248.60	0.6
7055.000 Safety Equipment	1,000.00	3,000.00	73.40	0.00	2,926.60	2.4
7061.000 Rental Equipment	500.00	500.00	0.00	0.00	500.00	0.0
7062.000 Repair & Maintenance	29,000.00	20,000.00	20,852.77	0.00	8,147.23	71.9
7063.000 Fuel	7,500.00	7,500.00	4,336.34	0.00	3,163.66	57.8
7064.000 Materials/Supplies/Small Tools	8,500.00	6,000.00	4,704.23	0.00	1,295.77	78.4
7065.000 Vehicle Repair/Maintenance	3,000.00	5,000.00	4,280.11	354.75	719.89	85.6
7060.000 Interest Expense	16,163.94	16,163.94	23,240.05	7,076.11	-7,076.11	143.8
7085.000 Municipal Finance Principle	44,861.50	44,861.50	291,290.53	246,429.03	-246,429.03	649.3
7100.000 Lease/Rent Expense	1,760.00	2,500.00	2,542.33	326.80	-42.33	101.7
7105.100 Util-Telephone	500.00	650.00	690.47	65.64	-40.47	106.2
7105.200 Util-Electric	50,000.00	50,000.00	43,303.19	0.00	6,696.81	86.6
7105.300 Util-Waste	510.00	510.00	618.75	0.00	-108.75	121.3
7105.600 Utility - Internet	700.00	700.00	794.12	68.01	-94.12	113.4
7501.000 Payroll Expense	145,000.00	145,000.00	122,163.33	10,412.94	22,836.67	84.3
7513.000 Payroll-TAXES	13,000.00	13,000.00	2,589.16	275.97	10,410.84	19.9
7514.000 Payroll-Benefits	30,000.00	30,000.00	33,736.50	926.64	-3,736.50	112.5
7516.200 Pension Cost (CalPERS)	15,000.00	15,000.00	10,804.29	960.57	4,195.71	72.0
7516.400 CalPERS Fees	200.00	200.00	196.00	0.00	4.00	98.0
7516.500 CalPERS UAL Expense	21,151.93	21,151.93	20,702.11	0.00	449.82	97.9
7516.600 Pension Plan Fees (MPPP)	202.00	202.00	170.41	0.00	31.59	84.4
7518.000 Workers Comp	13,000.00	13,000.00	4,164.03	882.29	8,835.97	32.0
7550.000 Travel & Training	500.00	500.00	203.89	64.40	296.11	40.8
7551.000 Meals	500.00	500.00	42.80	21.53	457.20	8.6
7552.000 Employee Physical Exams-Shots	100.00	100.00	0.00	0.00	100.00	0.0
7555.000 Personal Protective Equip PPE	1,000.00	1,000.00	907.53	0.00	92.47	90.8
7556.000 Uniforms	1,200.00	1,200.00	515.00	0.00	685.00	42.9
Dept: 36 Planning Grants						
7026.000 Contract Services	20,000.00	20,000.00	12,688.57	0.00	7,311.43	63.4
7513.000 Payroll-TAXES	0.00	0.00	6.70	0.00	-6.70	0.0
7514.000 Payroll-Benefits	0.00	0.00	196.18	0.00	-196.18	0.0
7516.200 Pension Cost (CalPERS)	0.00	0.00	10.28	0.00	-10.28	0.0
7518.000 Workers Comp	0.00	0.00	10.47	0.00	-10.47	0.0
7530.000 Payroll Reimbursement	2,000.00	2,000.00	335.16	0.00	1,664.84	16.8
<b>Expenditures</b>	<b>601,669.25</b>	<b>620,888.78</b>	<b>662,204.35</b>	<b>271,254.43</b>	<b>-41,315.57</b>	<b>106.7%</b>

For the Period: 7/1/2020 to 6/30/2021

**Fund: 20 - LSCSD Water Dept****Revenues**

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
<b>Dept: 00</b>						
4001.100 Assmt/Revenue-Residential	345,000.00	345,000.00	272,252.52	0.00	72,747.48	78.9
4001.200 Assmt/Revenue-Standby	102,200.00	102,200.00	102,157.49	-30.00	42.51	100.0
4001.300 Assmt/Revenue-Commercial	13,000.00	13,000.00	14,855.90	1,235.25	-1,855.90	114.3
4003.000 Late Payment Revenue	8,000.00	8,000.00	7,497.30	1,287.56	502.70	93.7
4056.000 Misc-Non Operating Income	2,000.00	0.00	33.92	0.00	-33.92	0.0
4075.000 Water Capacity Expansion Fee	1,500.00	1,500.00	2,240.00	0.00	-740.00	149.3
5006.000 Water Hook Up Fee	1,000.00	1,000.00	12,308.48	0.00	-11,308.48	1230.8
5081.000 Interest Earned-RSV	6,000.00	6,000.00	2,904.45	0.00	3,095.55	48.4
<b>Dept: 22 Medical Clinic</b>						
4054.000 Loan Principle Revenue	36,500.00	36,500.00	41,489.79	0.00	-4,989.79	113.7
5081.000 Interest Earned-RSV	9,000.00	9,000.00	2,510.21	0.00	6,489.79	27.9
<b>Dept: 36 Planning Grant</b>						
5075.000 Grant Income	0.00	2,000.00	11,787.00	0.00	-9,787.00	589.4
<b>Revenues</b>	<b>524,200.00</b>	<b>524,200.00</b>	<b>470,037.06</b>	<b>2,492.81</b>	<b>54,162.94</b>	<b>89.7%</b>

**Expenditures**

7001.000 Accounting Audit/Review	2,800.00	2,800.00	2,800.00	0.00	0.00	100.0
7002.000 Admin Overhead Alloc	145,919.11	161,200.58	33,907.79	0.00	127,292.79	21.0
7010.000 Capital Improvement	70,000.00	70,000.00	69,341.96	0.00	658.04	99.1
Less Reimbursement due from LAIF Savings	-70,000.00	-70,000.00	-69,341.96	0.00	-658.04	-99.1
7020.000 IT Contract Services/Server	4,200.00	3,960.00	3,960.00	330.00	0.00	100.0
7026.000 Contract Services	20,000.00	20,000.00	12,376.05	413.35	7,623.95	61.9
7033.000 Licenses, Permits, Fees	3,000.00	3,200.00	3,167.22	0.00	32.78	99.0
7034.000 Dues & Subscriptions	1,300.00	506.00	393.75	0.00	106.25	78.8
7035.000 Advertising	150.00	1,000.00	1,060.15	0.00	-60.15	106.0
7040.000 Insurance (Liability)	20,000.00	20,000.00	0.00	0.00	20,000.00	0.0
7041.000 Legal	2,000.00	2,000.00	420.00	0.00	1,580.00	21.0
7050.100 Off Exp-Supplies	500.00	500.00	174.67	0.00	325.33	34.9
7050.200 Off Exp-Postage	500.00	500.00	1.50	0.00	498.40	0.3
7055.000 Safety Equipment	1,000.00	3,000.00	23.43	0.00	2,976.57	0.8
7062.000 Repair & Maintenance	20,000.00	10,000.00	6,098.80	4,654.05	3,901.20	61.0
7063.000 Fuel	7,500.00	7,500.00	4,309.49	0.00	3,190.51	57.5
7064.000 Materials/Supplies/Small Tools	20,000.00	30,000.00	9,878.12	0.00	20,121.88	32.9
7065.000 Vehicle Repair/Maintenance	3,000.00	5,000.00	4,046.41	354.76	953.59	80.9
7100.000 Lease/Rent Expense	1,760.00	1,760.00	2,542.32	326.79	-782.32	144.5
7105.100 Util-Telephone	500.00	500.00	690.51	65.65	-190.51	138.1
7105.200 Util-Electric	70,000.00	70,000.00	81,401.26	0.00	-11,401.26	116.3
7105.300 Util-Waste	510.00	510.00	618.75	0.00	-108.75	121.3
7105.600 Utility - Internet	700.00	700.00	794.14	68.01	-94.14	113.4
7501.000 Payroll Expense	95,000.00	95,000.00	92,105.12	8,716.33	2,894.88	97.0
7513.000 Payroll-TAXES	8,000.00	8,000.00	1,974.73	264.25	6,025.27	24.7
7514.000 Payroll-Benefits	15,000.00	15,000.00	28,738.50	789.36	-13,738.50	191.6
7516.200 Pension Cost (CalPERS)	9,000.00	9,000.00	8,344.85	785.44	855.15	92.7
7516.400 CalPERS Fees	200.00	200.00	140.00	0.00	60.00	70.0
7516.500 CalPERS UAL Expense	13,297.47	13,297.47	13,235.77	0.00	61.70	99.5
7516.600 Pension Plan Fees (MPPP)	202.00	202.00	170.38	0.00	31.62	84.3
7518.000 Workers Comp	8,000.00	8,000.00	3,017.48	737.05	4,982.52	37.7
7530.000 Payroll Reimbursement	0.00	0.00	-181.82	0.00	181.82	0.0
7550.000 Travel & Training	500.00	500.00	203.90	64.40	296.10	40.8
7551.000 Meals	500.00	500.00	42.81	21.54	457.19	8.6
7552.000 Employee Physical Exams-Shots	100.00	100.00	0.00	0.00	100.00	0.0
7555.000 Personal Protective Equip PPE	1,000.00	1,000.00	16.99	0.00	983.01	1.7
7556.000 Uniforms	1,200.00	1,200.00	515.05	0.00	684.95	42.9
<b>Dept: 36 Planning Grants</b>						
7026.000 Contract Services	0.00	1,560.00	86,417.61	0.00	-84,857.61	5539.6
7501.000 Payroll Expense	0.00	0.00	184.50	0.00	-184.50	0.0
7513.000 Payroll-TAXES	0.00	0.00	5.85	0.00	-5.85	0.0
7514.000 Payroll-Benefits	0.00	0.00	256.19	0.00	-256.19	0.0
7516.200 Pension Cost (CalPERS)	0.00	0.00	24.80	0.00	-24.80	0.0
7518.000 Workers Comp	0.00	0.00	23.25	0.00	-23.25	0.0
7530.000 Payroll Reimbursement	0.00	440.00	347.78	0.00	92.22	79.0
<b>Expenditures</b>	<b>477,338.58</b>	<b>498,630.05</b>	<b>404,248.20</b>	<b>17,600.98</b>	<b>94,381.85</b>	<b>81.1%</b>

For the Period: 7/1/2020 to 6/30/2021

**Fund: 25 - LSCSD Police Department**

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
<b>Revenues</b>						
4001.100 Assmt/Revenue-Residential	137,940.00	137,940.00	138,164.59	0.00	-224.59	100.2
4001.200 Assmt/Revenue-Standby	280,720.00	280,720.00	280,444.53	-55.00	275.47	99.9
4001.300 Assmt/Revenue-Commercial	3,520.00	3,520.00	3,025.00	0.00	495.00	85.8
4003.000 Late Payment Revenue	10,000.00	10,000.00	13,555.59	2,130.25	-3,555.59	135.8
4056.000 Misc-Non Operating Income	7,000.00	7,000.00	105.00	0.00	6,895.00	1.5
5040.000 Gain on Sale of Equipment	3,000.00	3,000.00	0.00	0.00	3,000.00	0.0
5054.000 Animal Control Fees - Other	300.00	300.00	0.00	0.00	300.00	0.0
5055.000 Animal License Fee	4,500.00	4,500.00	3,245.00	60.00	1,255.00	72.1
5056.000 Warrant	700.00	700.00	4,632.39	109.63	-3,932.39	661.8
5061.000 Donations	0.00	0.00	1,000.00	0.00	-1,000.00	0.0
5062.000 Event/Donations	200.00	200.00	0.00	0.00	200.00	0.0
5075.000 Grant Income	870.00	870.00	0.00	0.00	870.00	0.0
5081.000 Interest Earned-RSV	6,000.00	6,000.00	1,373.62	0.00	4,626.38	22.9
<b>Revenues</b>	<b>454,750.00</b>	<b>454,750.00</b>	<b>445,545.72</b>	<b>2,244.88</b>	<b>9,204.28</b>	<b>98.0%</b>

<b>Expenditures</b>						
7001.000 Accounting Audit/Review	2,800.00	2,800.00	2,800.00	0.00	0.00	100.0
7002.000 Admin Overhead Alloc	68,217.75	76,122.50	16,012.01	0.00	60,110.49	21.0
7010.000 Capital Improvement	0.00	47,000.00	0.00	0.00	47,000.00	0.0
Less Reimbursement due from LAIF Savings	0.00	-47,000.00	0.00	0.00	-47,000.00	0.0
7020.000 IT Contract Services/Server	5,280.00	5,280.00	5,280.00	440.00	0.00	100.0
7026.000 Contract Services	4,000.00	1,000.00	940.00	42.50	60.00	94.0
7033.000 Licenses, Permits, Fees	1,500.00	1,500.00	94.59	0.00	1,405.41	6.3
7034.000 Dues & Subscriptions	4,000.00	4,000.00	3,513.59	2.59	486.41	87.8
7035.000 Advertising	700.00	700.00	0.00	0.00	700.00	0.0
7040.000 Insurance (Liability)	7,500.00	7,500.00	0.00	0.00	7,500.00	0.0
7041.000 Legal	5,500.00	3,000.00	1,315.00	0.00	1,685.00	43.8
7105.000 Utilities - CSD	900.00	3,000.00	1,438.82	135.87	1,561.18	48.0
7105.200 Util-Electric	2,500.00	1,500.00	557.26	0.00	942.74	37.2
7105.300 Util-Waste	480.00	500.00	550.00	0.00	-50.00	110.0
7105.400 Utilities-Propena	2,500.00	1,000.00	1,127.78	0.00	-127.78	112.8
7105.600 Utility - Internet	1,025.00	1,025.00	1,025.16	85.43	-0.16	100.0
7204.000 Events	250.00	100.00	0.00	0.00	100.00	0.0
7501.000 Payroll Expense	178,621.90	188,501.90	162,160.29	12,557.42	26,341.61	85.0
7513.000 Payroll-TAXES	4,189.52	4,312.78	3,191.88	186.33	1,120.90	74.0
7514.000 Payroll-Benefits	58,194.60	38,984.00	35,016.00	0.00	1,948.00	94.7
7516.200 Pension Cost (CalPERS)	18,725.18	17,843.40	15,443.03	1,282.12	2,400.37	85.5
7516.600 Pension Plan Fees (MPPP)	200.00	200.00	2,840.44	1,867.50	-2,640.44	1420.2
7518.000 Workers Comp	15,703.58	15,703.58	5,836.93	1,068.75	9,866.65	37.2
7552.000 Employee Physical Exams-Shots	400.00	400.00	0.00	0.00	400.00	0.0
<b>Expenditures</b>	<b>383,167.53</b>	<b>372,953.16</b>	<b>259,142.78</b>	<b>17,668.51</b>	<b>113,810.38</b>	<b>69.5%</b>

For the Period: 7/1/2020 to 6/30/2021

**Fund: 26 - COPS Grant**

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
<b>Revenues</b>						
5075.000 Grant Income	140,000.00	140,000.00	156,726.64	1,938.69	-16,726.64	111.9
<b>Revenues</b>	<b>140,000.00</b>	<b>140,000.00</b>	<b>156,726.64</b>	<b>1,938.69</b>	<b>-16,726.64</b>	<b>111.9%</b>

<b>Expenditures</b>						
7020.000 IT Contract Services/Server	2,640.00	2,640.00	2,640.00	220.00	0.00	100.0
7033.000 Licenses, Permits, Fees	3,500.00	4,000.00	3,890.16	0.00	109.84	97.3
7050.100 Off Exp-Supplies	1,500.00	2,000.00	1,751.27	0.00	248.73	87.6
7050.200 Off Exp-Postage	400.00	400.00	330.83	0.00	69.17	82.7
7050.400 Off Exp-Maint	2,000.00	2,000.00	2,409.86	122.35	-409.86	120.5
7051.000 Public Safety Supplies	5,000.00	5,000.00	38.58	0.00	4,961.42	0.8
7051.100 Mandatory Safety Equipment	5,000.00	5,000.00	3,426.95	0.00	1,573.05	68.5
7062.000 Repair & Maintenance	1,500.00	1,500.00	139.41	0.00	1,360.59	9.3
7063.000 Fuel	10,000.00	10,000.00	9,785.26	20.03	214.74	97.9
7064.000 Materials/Supplies/Small Tools	8,000.00	8,000.00	5,926.40	100.00	2,073.60	74.1
7065.000 Vehicle Repair/Maintenance	10,000.00	10,000.00	8,516.49	283.00	1,483.51	85.2
7105.100 Util-Telephone	5,000.00	5,000.00	3,427.04	134.79	1,572.96	68.5
7501.000 Payroll Expense	77,312.25	77,312.25	79,032.45	6,356.79	-1,720.20	102.2
7513.000 Payroll-TAXES	1,555.03	1,555.03	1,586.97	92.17	-31.94	102.1
7514.000 Payroll-Benefits	21,193.20	21,193.20	16,528.00	0.00	4,665.20	78.0
7516.200 Pension Cost (CalPERS)	6,932.10	6,932.10	6,382.48	520.11	549.62	92.1
7516.600 Pension Plan Fees (MPPP)	800.00	600.00	1,274.54	933.75	-674.54	212.4
7518.000 Workers Comp	6,587.78	6,587.78	2,947.44	530.77	3,640.34	44.7
7550.000 Travel & Training	3,000.00	1,600.00	2,560.39	0.00	-1,060.39	170.7
7551.000 Meals	1,000.00	500.00	688.99	45.00	-186.99	137.4
7552.000 Employee Physical Exams-Shots	300.00	300.00	270.00	0.00	30.00	90.0
7555.000 Personal Protective Equip PPE	5,500.00	5,500.00	7,198.95	0.00	-1,698.95	130.9
7556.000 Uniforms	4,000.00	4,000.00	1,118.05	0.00	2,881.95	28.0
<b>Expenditures</b>	<b>182,520.36</b>	<b>181,520.36</b>	<b>161,868.52</b>	<b>9,358.76</b>	<b>19,651.84</b>	<b>89.2%</b>

For the Period: 7/1/2020 to 6/30/2021

**Fund: 30 - LSCSD Fire Department****Revenues**

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
<b>Dept: 00</b>						
4001.100 Assmt/Revenue-Residential	50,160.00	150,960.00	92,144.21	5.00	58,815.79	61.0
4001.200 Assmt/Revenue-Standby	63,750.00	162,180.00	142,319.68	-12.50	19,860.32	87.8
4001.300 Assmt/Revenue-Commercial	1,100.00	4,000.00	1,835.00	0.00	2,165.00	45.9
4003.000 Late Payment Revenue	2,500.00	2,500.00	5,991.60	649.27	-3,491.60	239.7
4055.000 Misc Operational Income	2,000.00	2,500.00	1,960.61	0.00	539.39	78.4
4056.000 Misc-Non Operating Income	1,500.00	0.00	0.00	0.00	0.00	0.0
4076.000 Fire Suppression Expansion Fee	632.00	632.00	1,106.00	0.00	-474.00	175.0
5040.000 Gain on Sale of Equipment	15,000.00	15,000.00	0.00	0.00	15,000.00	0.0
5056.000 Warrant	5,000.00	500.00	2,464.60	10.60	-1,964.60	492.9
5061.000 Donations	5,000.00	500.00	150,000.00	150,000.00	-150,000.00	0.0
5062.000 Event/Donations	5,000.00	5,100.00	5,100.00	0.00	0.00	100.0
5075.000 Grant Income	9,815.00	9,815.00	9,815.00	0.00	0.00	100.0
5081.000 Interest Earned-RSV	1,200.00	1,200.00	224.31	0.00	975.69	18.7
<b>Dept: 34 Fire Fuels Removal</b>						
4055.000 Misc Operational Income	70,000.00	45,000.00	41,375.00	2,125.00	3,625.00	91.9
5026.000 Fines/Violations	30,000.00	15,000.00	0.00	0.00	15,000.00	0.0
<b>Dept: 45 Mutual Aid Strike Team</b>						
4080.000 Strike Team Rev Payroll Reimb	155,000.00	530,000.00	543,076.79	415.00	-13,076.79	102.5
4081.000 Strike Team Rev Engine Reimb	15,000.00	190,000.00	213,697.94	506.00	-23,697.94	112.5
4082.000 Strike Team Rev Admin OH Reimb	34,000.00	113,000.00	101,615.94	147.36	-11,384.06	89.9
4085.000 Emerg Resp Reimb Travel/Meals	1,000.00	3,200.00	3,232.15	0.00	-32.15	101.0
<b>Revenues</b>	<b>467,657.00</b>	<b>1,251,087.00</b>	<b>1,315,958.83</b>	<b>153,845.73</b>	<b>-65,371.83</b>	<b>105.2%</b>

**Expenditures**

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	UnencBal	% Bud
<b>Dept: 01 General Admin</b>						
7001.000 Accounting Audit/Review	2,800.00	2,800.00	2,800.00	0.00	0.00	100.0
7002.000 Admin Overhead Alloc	60,192.28	67,166.91	14,128.25	0.00	53,038.66	21.0
7010.000 Capital Improvement	0.00	101,000.00	120,967.72	0.00	-19,967.72	119.8
Less Reimbursement duu from LAIF Savings	0.00	-101,000.00	-120,967.72	0.00	19,967.72	-119.8
7020.000 IT Contract Services/Server	2,640.00	2,640.00	2,640.00	220.00	0.00	100.0
7026.000 Contract Services	1,500.00	1,000.00	1,518.93	42.50	-518.93	151.9
7033.000 Licenses, Permits, Fees	50.00	50.00	136.12	0.00	-86.12	272.2
7034.000 Dues & Subscriptions	2,000.00	2,000.00	536.57	2.59	1,461.43	26.9
7035.000 Advertising	200.00	0.00	0.00	0.00	0.00	0.0
7040.000 Insurance (Liability)	10,000.00	10,000.00	0.00	0.00	10,000.00	0.0
7041.000 Legal	1,000.00	1,000.00	1,120.00	0.00	-120.00	112.0
7050.100 Off Exp-Supplies	1,000.00	1,000.00	1,046.91	13.93	-46.91	104.7
7050.200 Off Exp-Postage	100.00	100.00	138.03	0.00	-38.03	138.0
7051.000 Public Safety Supplies	1,500.00	1,500.00	2,480.92	0.00	-980.92	165.4
7051.100 Mandatory Safety Equipment	10,000.00	10,000.00	0.00	0.00	10,000.00	0.0
7062.000 Repair & Maintenance	1,000.00	1,000.00	515.42	0.00	484.58	51.5
7063.000 Fuel	12,000.00	12,000.00	12,829.52	0.00	-829.52	106.9
7064.000 Materials/Supplies/Small Tools	3,000.00	4,000.00	4,736.14	9.32	-736.14	118.4
7065.000 Vehicle Repair/Maintenance	15,000.00	40,000.00	67,050.92	3,528.76	-27,050.92	167.6
7075.000 VFA Grant Equipment	19,630.00	19,630.00	19,593.94	0.00	36.06	99.8
7105.000 Utilities - CSD	1,200.00	3,000.00	1,587.33	152.38	1,412.67	52.9
7105.100 Util-Telephone	2,000.00	1,000.00	1,013.08	2.07	-13.08	101.3
7105.200 Util-Electric	2,500.00	1,000.00	704.44	0.00	295.56	70.4
7105.300 Util-Waste	480.00	550.00	550.00	0.00	0.00	100.0
7105.400 Utilities-Propane	1,200.00	1,200.00	1,404.68	0.00	-204.68	117.1
7105.600 Utility - Internet	260.00	260.00	256.32	21.36	3.68	98.6
7245.000 Election	600.00	1,800.00	1,786.96	0.00	13.04	89.3
7501.000 Payroll Expense	68,229.23	68,229.23	55,015.42	4,370.97	13,213.81	80.6
7513.000 Payroll-TAXES	6,592.84	6,592.84	4,438.47	70.82	2,154.37	67.3
7514.000 Payroll-Benefits	21,193.20	21,193.20	20,388.00	0.00	805.20	96.2
7516.100 Pension Cost (MPPP)	3,300.00	3,300.00	2,440.01	0.00	859.99	73.9
7516.200 Pension Cost (CalPERS)	550.00	550.00	1,147.59	536.52	-597.59	208.7
7516.600 Pension Plan Fees (MPPP)	300.00	300.00	1,274.55	933.75	-974.55	424.9
7518.000 Workers Comp	12,549.48	12,549.48	378.93	375.90	12,170.55	3.0
7549.000 Volunteer FF Stipend	14,000.00	14,000.00	0.00	0.00	14,000.00	0.0
7549.100 VFF Payroll Taxes	3,000.00	3,000.00	0.00	0.00	3,000.00	0.0
7550.000 Travel & Training	500.00	500.00	1,028.95	0.00	-528.95	205.8
7551.000 Meals	500.00	500.00	389.59	0.00	110.41	77.9
7552.000 Employee Physical Exams-Shots	600.00	600.00	281.50	0.00	318.50	46.9
7556.000 Uniforms	2,000.00	2,000.00	1,783.79	940.00	216.21	89.2
<b>Dept: 34 Fire Fuels Removal</b>						
7026.000 Contract Services	100.00	300.00	275.00	0.00	25.00	91.7
7034.000 Dues & Subscriptions	50.00	50.00	29.99	0.00	20.01	60.0
7050.200 Off Exp-Postage	100.00	100.00	0.00	0.00	100.00	0.0
7062.000 Repair & Maintenance	3,000.00	1,000.00	1,349.34	0.00	-349.34	134.9
7064.000 Materials/Supplies/Small Tools	3,000.00	1,000.00	1,636.75	0.00	-636.75	163.7
7501.000 Payroll Expense	45,000.00	45,000.00	25,939.00	1,265.86	19,061.00	57.6
7513.000 Payroll-TAXES	6,000.00	6,000.00	2,611.59	168.26	3,388.41	43.5
7518.000 Workers Comp	4,000.00	4,000.00	1,000.74	108.86	2,999.26	25.0
<b>Dept: 45 Mutual Aid Strike Team</b>						
7063.000 Fuel	300.00	0.00	0.00	0.00	0.00	0.0
7501.000 Payroll Expense	115,927.00	450,000.00	418,917.72	263.00	31,082.28	93.1
7516.100 Pension Cost (MPPP)	4,926.00	34,420.00	3,959.11	-0.14	30,460.89	11.5
7513.000 Payroll-TAXES	0.00	0.00	-8.48	0.00	8.48	0.0
7518.000 Workers Comp	9,867.00	45,560.00	3,771.05	0.00	41,808.95	8.3
7550.000 Travel & Training	500.00	1,600.00	1,705.35	0.00	-105.35	106.6
7551.000 Meals	500.00	1,600.00	335.95	0.00	1,264.05	21.0
<b>Expenditures</b>	<b>478,437.03</b>	<b>908,661.66</b>	<b>688,665.39</b>	<b>13,026.71</b>	<b>219,996.27</b>	<b>75.8%</b>
<b>Grand Total Net Effect:</b>	<b>125,726.67</b>	<b>479,634.27</b>	<b>570,834.69</b>	<b>-187,016.74</b>	<b>-84,636.42</b>	



## Lake Shastina Fire Board Report

June 2021

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For June 2021, Lake Shastina Fire responded to a total of 32 calls of service, including:

- 21 medical emergencies
  - 3 public assists
  - 3 wildland fires
  - 2 vehicle fires
  - 1 traffic collision
  - 1 structure fire
  - 1 commercial fire alarm call
- 
- For the first half of the year 2021, LSFDF ran a total of 233 calls. In comparison, at this time in 2020 LSFDF had ran 158 calls, and in 2019 LSFDF ran 174 calls.
  - Engine 3112, Engine 8331, and Engine 3119 were all dispatched on the Lava incident. Each engine participated in evacuations and structure protection on June 28<sup>th</sup>. Engine 3112 stayed committed to the incident for the next 8 days. Engine 3119 and 8331 remained in the community. No structures were lost in the Lake Shastina community services district.
  - The fuel abatement project is continuing to work in Lake Shastina. The fuel abatement crew is currently clearing properties near Driftwood and Lakeshore. CalFire is also working on a fuel abatement project clearing property around the golf course.
  - On July 7<sup>th</sup> a helicopter working on the Lava Fire crashed into Lake Shastina. LSFDF, CalFire, and other agencies responded to the rescue. The pilot managed to escape, swim to shore, and was picked up by another helicopter. The cause of the crash is under investigation. Booms were placed in the lake as agencies located the sunken helicopter. On July 10<sup>th</sup> the helicopter was extracted from the lake.



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

TO: LSCSD Board of Directors  
FROM: Will Bullington, Chief of Police  
MEETING DATE: July 21, 2021  
SUBJECT: **June 2021 Police Monthly Board Report**

**POLICE ACTIVITY:** LSPD had 83 calls for service in June

**SUMMARY:**

Misdemeanor arrests: 4  
Felony arrests: 2  
Traffic warnings: 15  
Traffic citations: 8  
Animal control cites: 1  
Animal related: 8  
Parking cites: 0  
House watch: 420+-  
Misc. Police calls, including non-criminal: 45

**Notable activity:**

6-3-21 During an attempted traffic stop for speed, the suspect fled and failed to yield to the officer. The vehicle was stopped in Grenada. A 64 year old San Leandro, CA male was arrested for evading a peace officer and possession of a concealed loaded firearm. \$9,000.00 in cash was seized.

6-3-21 During a traffic stop, an 18 year old Corning, CA resident was arrested for possession of 8.8 grams of cocaine for sale.

6-5-21 During a traffic stop, an 18 year old Spokane, WA resident was arrested for possession and transportation of 10.4 pounds of concentrated marijuana for sale.

6-17-21 24 year old Lake Shastina resident was arrested for domestic battery.

6-18-21 Officer observed a vehicle hauling over 100 gallons of water on Big Springs Rd. 55 year old Weed resident cited for county ordinance violation. The vehicle and water was towed and impounded by the Sheriff's Dept.

6-19-21 35 year old Madera, CA resident was arrested for driving without a DL.

6-19-21 During a traffic stop, \$55,295.00 in cash was seized during the investigation of drug sales. Charges are pending.

6-29-21 During the evacuation, a local resident lied to police about his son's age, to get him back into the community and through the check point. A 68 year old Lake Shastina resident was arrested for giving false information to a peace officer.

Officer Yates attended a 40-hour Officer Survival and Field Tactics at the California State Training Institute in San Luis Obispo. This is a class all officers need to take every 3-4 years to renew their skills. This also fulfills all his P.O.S.T. required perishable skills training.

We will be losing Officer Barr on July 25<sup>th</sup> to a federal agency for more money, opportunities, and excitement. He will be sorely missed. We are actively recruiting to replace the position. Recruitment is difficult for all agencies, even for those that are paying more than we can offer.

We are also recruiting for a Community Services Officer.

The evacuation took much of our time at the end of the month. The evacuation went smooth with the assistance of allied agencies. Both manned check points and looter patrols continued throughout the evacuation period. "This way out" signs were beneficial for persons leaving. One officer was off duty at Lake Siskiyou with his family and returned to help during the evacuation. We continued to aid the SCSO with both check points and patrols.

Our office was the Command Post and hosted briefings for law enforcement. The average shift utilized over 20 officers from all over Northern California. I housed four deputies from Sutter County and Robert Moser provided space on his property for a FEMA trailer, which housed Yuba County Deputies. YPD and MSPD although shorthanded, had both their Chiefs and an officer help on some days.





## Lake Shastina Sewer Department

To: Lake Shastina CSD Board  
From: RODNEY VILLA, Maintenance Leadman  
Meeting Date: July 21, 2021  
Subject: Board Report –June 2021 (sewer)

Sprayed herbicide around the ponds.

We replaced one frequency drive in B-112.

We jetted and inspected the sewer line at the North end of Indian Island.

Did the final sewer connection and inspection on Lakeshore.

## Lake Shastina Water Department

To: Lake Shastina CSD Board  
From: RODNEY VILLA, Maintenance Leadman  
Meeting Date: July 21, 2021  
Subject: Board Report – June 2021 (water)

Repaired water lateral leak on Jib Point and another leak going to the public access.

Collected monthly water samples.

We replaced a few water meters and their boxes.



***LAKE SHASTINA COMMUNITY SERVICES DISTRICT***

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**RESOLUTION \_-21**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LAKE SHASTINA COMMUNITY SERVICES DISTRICT APPROVING AMENDED APPOINTMENT OF GENERAL MANAGER/PUBLIC WORKS DIRECTOR AND EMPLOYMENT AGREEMENT**

**WHEREAS**, the Lake Shastina Community Services District (District) Board appointed Robert Moser as General Manager/Public Works Director on May 20, 2019 with a three-year agreement, and

**WHEREAS**, General Manager/Public Works Director Moser has agreed to extend his employment agreement for an additional six years, and

**WHEREAS**, the District Board is desirous of retaining General Manager/Public Works Director Moser with the District due to the success the District is having under his tenure, including the financial savings he has been able to acquire; and

**WHEREAS**, the Board requested that District Counsel conduct a salary survey of surrounding and equivalent jurisdictions, and determined that salary proposed in Exhibit A is appropriate based on General Manager/Public Works Director Moser's experience, the inclusion of the Public Works Director responsibility, the size of the District and its location; and

**NOW, THEREFORE BE IT HEREBY RESOLVED** that the Board of Directors of the District approves the Amended Appointment of General Manager/Public Works Director and Employment Agreement, as presented hereto as Exhibit A.

**CERTIFICATION**

I do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted at a meeting of the Board of Directors of the Lake Shastina Community Services District held on July 21, 2021.

AYES:  
NOES:  
ABSENT:

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Paula Mitchell, President of the Board

ATTEST:

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Robert Moser, Secretary of the Board

**AMENDED APPOINTMENT OF GENERAL MANAGER/PUBLIC WORKS  
DIRECTOR AND EMPLOYMENT AGREEMENT**

This Agreement is made this June 28, 2021 between Lake Shastina Community Service District ("District"), a political subdivision of the State of California, and Robert Moser ("Employee" or "General Manager/Public Works Director").

By this Agreement the District appoints Robert Moser as General Manager/Public Works Director for the District and Employee accepts such employment on the terms and conditions set forth herein.

**RECITALS**

WHEREAS, the District requires the services of a General Manager/Public Works Director; and

WHEREAS, Employee has the necessary education, experience, skills and expertise to serve as General Manager/Public Works Director, and has been employed as an interim General Manager; and

WHEREAS, the Board of the District ("Board") desires Employee to serve as the General Manager/Public Works Director of the District; and

WHEREAS, Employee desires to accept said appointment; and

WHEREAS, the Parties desire to execute this Agreement pursuant to the authority of and subject to the provisions of Government Code Section 53260 et seq.; and

THEREFORE, the District hereby appoints Employee as its General Manager/Public Works Director, and General Manager/Public Works Director hereby accepts such employment under the terms and conditions set forth herein.

**DUTIES AND RESPONSIBILITIES**

1. Employee agrees to observe and comply with the rules and regulations of the District, as adopted by the District's Board, respecting performance of duties, and to carry out and perform orders, directions, and policies stated by the District from time to time, either orally or in writing. The District Board shall conduct annual performance evaluations of the General Manager/Public Works Director and may conduct additional evaluations at regular or irregular intervals if the Board so elects.

2. The duties of the General Manager/Public Works Director are as set forth in Attachment A and B of, which is expressly incorporated in this Agreement by this reference, and which may be changed by the Board during the term of this agreement.

3. Employee agrees not to engage in any other business activities, duties, or pursuits and to devote all of his productive time, ability, and attention to District business. Employee may seek the prior, written consent of the Board to engage in either outside employment or to render services to any other person or organization. Activities

that do not materially interfere with the services required under this Agreement do not require prior written consent of District.

4. Employee agrees that, to the best of his ability, he will at all times loyally and conscientiously perform all of his duties and obligations required of him either expressly or implicitly by this Agreement.

#### **EMPLOYEE'S ETHICAL OBLIGATIONS**

5. Employee acknowledges and understands that public employment, especially the position of General Manager/Public Works Director, carries with it great public trust and responsibility. Employee agrees to perform his duties in accordance with the laws and rules governing public employment and will undertake those duties in a matter which avoids acts of an inappropriate or illegal nature and avoids those acts which may give rise to even the appearance of impropriety. In accordance with that goal, Employee agrees to make full disclosure to, and obtain the approval of, the Board before entering into any negotiation or contract with any individual related to Employee by blood or marriage or from any entity in which such an individual has a business interest. Employee further agrees that failure to make such disclosures may result in immediate termination and referral to the appropriate law enforcement authority.

#### **DISTRICT AUTHORITY**

6. The District's authority is exercised by the District Board acting as a body, as set forth by State law. No individual member of the Board has the authority to direct or give orders to the Employee.

#### **SALARY**

7. As compensation for services provided as General Manager/Public Works Director, the District shall pay Employee a fixed salary at \$120,000 per annum, payable in accordance with District policy. General Manager/Public Works Director is an exempt employee and shall work approximately 40 hours a week for the District. Unless sooner conducted as provided in Paragraph (1), an initial performance review of Employee shall be conducted by the Board on or about the one-year anniversary date of the date of appointment stated in section 11 of this Agreement.

#### **OTHER COMPENSATION AND BENEFITS**

8. Commencing on June 28, 2021, Employee shall receive the following benefits:

a. The General Manager/Public Works Director shall be provided benefits for medical dental and vision coverage as the other employees of the District, which is currently provided by Teamsters Union Local 137;

b. PTO accruing at the rate of 336 hours per year. Accrual of PTO time is capped at 672 hours of accrual. General Manager/Public Works Director will receive an addition 8 hours of PTO per year on July 1 or each year, starting in 2022. General

Manager/Public Works Director shall notify the Board prior to taking more than 3 PTO days off at a time, and shall ensure that all matters are covered in his absence.

d. CalPERS retirement benefits. Employee shall pay the entire employee contribution.

e. Reimbursement of travel expenses pursuant to the District per diem policy and in accordance with departmental travel budget and \$50.00 a month compensation for cellular phone and data plan in accordance with District policy;

f. Effective the first full pay period following every July 1, employee shall receive a salary increase of 2% per year for the remainder of this contract.

### **SUPPORT SERVICES**

10. The District shall provide funds, space, equipment, and personnel for Employee's performance of his duties, as allowed by the Board of Directors.

a. The General Manager/Public Works Director shall obtain a minimum of 20 hours of training per year, at the District's expense, designed to develop the skills necessary to perform the job of General Manager/Public Works Director, specifically focusing on, but not limited to, budget, supervision/management, grants, special District operations, and human resources.

### **TERM**

11 The effective date of appointment as General Manager/Public Works Director for Employee was May 20, 2019. The term of this Agreement shall be from June 28, 2021 through June 30, 2027, with the option of renewal for an additional three (3) years, subject to the following conditions:

a. This Agreement may be terminated at any time with or without cause.

b. District will negotiate with Employee a renewal of Employee's contractual relationship with District or provide written notice of District's intent not to renew, no later than 120 days prior to expiration date. In no event shall Employee's contract expire sooner than 120 days after District's written notice to Employee that it does not intend to renew the contract.

c. Employee shall have the absolute right to unilaterally terminate this Agreement by written notice to the Board. Employee shall make every effort to provide at least 120 days' written notice prior to terminating performing the duties of General Manager/Public Works Director.

### **TERMINATION OF EMPLOYMENT**

12. Regardless of whether Employee is terminated for cause or without cause under this Agreement, Employee shall, upon termination, be compensated for the accrued PTO he had accrued as a District employee.

13. Termination for Cause:

a. The General Manager/Public Works Director may be terminated for cause. Examples of "cause" shall include, but are not limited to, any of the following: (a) conviction of a misdemeanor of moral turpitude or any felony; (b) continued abuse of drugs or alcohol that materially affects the performance of the Employee's duties; (c) repeated and protracted unexcused absences from the General Manager's office and duties; and (d) material breach of this Agreement which is not cured after reasonable notice.

b. In the event the District terminates the Employee for cause, then District may terminate this Agreement immediately, and the Employee shall be entitled to only the compensation accrued up to the date of termination, and any other termination benefits and payments as may be required by law. The Employee shall not be entitled to any severance benefits if terminated under this section.

c. In the event the District terminates the Employee for cause, the District and the Employee agree that neither Party shall make any written or oral statements to members of the public or the press concerning the Employee's termination except in the form of a joint press release which is mutually agreeable to both Parties. The joint press release shall not contain any text or information that would be disparaging to either Party. The Parties further agree that, if they are unable to mutually agree on the contents of a joint press release within 72 hours after notice of termination, the District may state solely that the Employee is no longer employed by the District and the former Employee may state solely that he is no longer employed by the District.

14. Termination without Cause:

a. The Employee may resign at any time and agrees to give the District at least 120 days' advance written notice of the effective date of the Employee's resignation, unless the Parties otherwise agree in writing. If the Employee retires from full time public service with the District, the Employee may provide six months' advance notice, but shall provide a minimum of 120 days' notice. The Employee's actual retirement date will be mutually established.

b. The General Manager/Public Works Director serves at the pleasure of the Board upon the terms and conditions described in the agreement, in the sole discretion of the Board. **This is an at-will employment position.** The Board's discretion may be exercised without cause and at any time during the term of this Agreement, upon 30 days' written notice of removal by majority vote of the Board. If the General Manager/Public Works Director is terminated without cause, or contract is not renewed he shall be given the option of returning to the position of Public Works Director, the description of which is attached hereto as Exhibit B. Salary will be set by Board based on a salary survey of appropriate jurisdictions.

Notice of termination shall be provided to the Employee in writing. "Termination" as used in this section shall also include any request that the Employee resign, agree to a reduction in salary or other financial benefits of the Employee (excluding a general District Management salary reduction), a material reduction in the powers and authority of the General Manager/Public Works Director, or the elimination of the General Manager's position. Any such notice of termination or act constituting termination shall be presented at or effectuated at a duly noticed regular or special meeting of the Board of Directors.

c. EMPLOYEE ACKNOWLEDGES AND UNDERSTANDS THAT THIS POSITION IS AT-WILL AND IS NOT COVERED BY THE LAKE SHASTINA DISTRICT POLICY OR MEMORANUM OF UNDERSTANDING. EMPLOYEE MAY BE TERMINATED AT ANY TIME, FOR ANY LEGAL REASON.

d. This Agreement shall also terminate on the death of Employee and all accrued salary and leave benefits per policy shall be paid to Employee's estate as required by applicable law.

15. Severance Pay:

a. No severance pay will be paid to employee.

#### INDEMNITY

16. District shall indemnify Employee to the full extent of the law as provided by the California Torts Claims Act (Government Code Section 810 et seq.) and the indemnity provisions of this Agreement, whichever shall provide the greatest protection to Employee.

a. The District shall defend and indemnify the Employee against and for all losses sustained by Employee in direct consequences of the discharge of the Employee's duties on the District's behalf.

b. The District shall defend, hold harmless and indemnify Employee against any tort, professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of Employee's duties as General Manager/Public Works Director. The District may compromise and settle any such claim or suit and pay the amount of any settlement or judgment rendered thereon.

c. Whenever Employee shall be sued for damages arising out of the performance of the Employee's official duties, the District shall provide defense counsel for the Employee in such suit and indemnify Employee from any judgment rendered against the Employee; provided that such indemnity shall not extend to any judgment for damages arising out of any willful wrongdoing. This indemnification shall extend beyond termination of employment and the otherwise expiration of this Agreement to provide protection for any such acts undertaken or committed in Employee's official capacity, regardless of whether the notice of filing of a lawsuit occurs during or following employment with the District. This indemnity provision shall survive the termination of



the Agreement and is in addition to any other rights or remedies that Employee may have under the law.

d. The District and all parties claiming under or through it, hereby waives all rights of subrogation and contribution against Employee, while acting within the scope of the General Manager's duties, from all claims, losses and liabilities arising out of or incident to activities or operations performed by or on behalf of the District or any party affiliated with or otherwise claiming under or through it, regardless of any prior, concurrent, or subsequent active or passive negligence by Employee.

### NOTICES

17. All notices required under this Agreement shall be in writing and shall be deemed to have been given at the time they are personally delivered to the party to whom given or mailed in any general or branch United States Post Office enclosed in a registered or certified postage-paid envelope addressed to the address of the respective parties stated below, or to any changed address either party may have designated by notice:

Employee's Address:  On file with Payroll Clerk	DISTRICT BOARD Attn: President of the Board 16320 Everhart Dr. Weed, CA 96094
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Any notice of change of address shall be effective only upon receipt.

### WAIVER

18. Failure to insist on strict compliance with any of the terms, covenants, or conditions of this Agreement shall not be deemed a waiver of that term, covenant, or condition, nor shall any waiver or relinquishment of any right or power for all or any other times.

### REMEDY FOR BREACH

19. If Employee breaches any provision of this Agreement, the District shall be entitled if it so elects, to institute and prosecute proceedings in a court of competent jurisdiction to obtain damages for breach of this Agreement or for any other legal or equitable relief to which it may be entitled by law. The prevailing party in any action to enforce or interpret the terms of this Agreement shall be entitled to recover from the other party reasonable attorney's fees, court costs and other necessary expenses incident to the action in addition to any other relief to which that party is entitled. Venue for any litigation shall be in Siskiyou County, California.

### PARTIAL INVALIDITY

20. The invalidity or unenforceability of any term or provision or any clause of this Agreement shall in no way impair or affect the validity or enforceability of any other provision of this Agreement, which shall remain in full force and effect.

**NON-ASSIGNMENT**

21. This Agreement is personal in nature, and neither of the parties shall, without the consent of the other, assign or transfer this Agreement or any rights or obligations under this Agreement.

**ENTIRE AGREEMENT**

22. This Contract represents the entire Agreement of the Parties, and no representations have been made or relied upon except as set forth herein. This Contract may be amended or modified only by a written, fully executed Agreement of the Parties.

**PERSONNEL RULES SUPERSEDED**

23. The provisions of this Agreement shall control and supersede the provisions of the District Personnel Policy and District Code in the event that there is an inconsistency between this Agreement and the Personnel Policy or District Code as later amended.

IN WITNESS WHEREOF, the parties have duly executed this Agreement as of the day and year first written above.

Employee

LAKE SHASTINA CSD

\_\_\_\_\_  
Robert Moser

\_\_\_\_\_  
Paula Mitchell, President of the  
District Board

Approved as to form:

\_\_\_\_\_  
Margaret Long, District Counsel



**LAKE SHASTINA COMMUNITY SERVICES DISTRICT**

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TO: LSCSD Board of Directors  
FROM: Robert Moser, General Manager  
DATE: July 14, 2021  
RE: 2021 Tax Roll

Public Hearing: Delinquent Charges (Government Code §61115 (b) to be sent to the Siskiyou County Auditor to be included on the 2021 Tax Roll.

1. Public Hearing: To hear and consider all objections or protests to CSD's Impending Delinquency Report of taxes, assessment and other charges levied for the fiscal year 2020-2021, being delinquent, shall be declared tax-defaulted pursuant to Government Code §61115(b) and shall direct the General Manager to file with the county auditor a copy of the final report, on or before August 10, 2021.

**Motion to: declare said delinquencies tax-defaulted pursuant to Government Code §61115(b) and direct the General Manager to file the final report with the Siskiyou County Auditor on or before August 10, 2021.**

Encl: Report of Delinquent Charges, Notice of Public Hearing

## NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Lake Shastina Community Services District Board will hold a Public Hearing at the regularly scheduled meeting on July 21, 2021, at 1:00 p.m. by Virtual Zoom Meeting, 16320 Everhart Drive, Weed, CA 96094.

The purpose of the Public Hearing is for IMPENDING DELINQUENCY REPORTING TO THE TAX COLLECTOR, SISKIYOU COUNTY at which time the Board of Directors shall hear and consider any objections or protests to the report of taxes, assessment and other charges levied for the fiscal year 2020-2021, being delinquent, shall be declared tax-defaulted pursuant to Government Code §61115 (b) on or before August 10, 2021.

The owner may avoid DELINQUENT AMOUNT BEING TAX ROLLED TO THE SISKIYOU COUNTY TAX COLLECTOR through payment of all unpaid amounts prior to the date when the tax collector obtains the DELINQUENT TAX REPORT.

Information concerning the initiation of an installment plan of delinquent amounts will be furnished upon request, by Robert Moser, General Manager of the Lake Shastina Community Services District at 16320 Everhart Drive, Weed, CA 96094, or telephone 530-938-3281. The right to an installment payment plan terminates on July 14, 2021 and after that date the entire balance due must be paid in full to prevent the delinquent amounts being tax rolled to the tax collector.

## Tax Roll 2021

APN Number	CSD Turn Over Amount	APN Number	CSD Turn Over Amount
020-071-210	32.97	107-230-030	598.52
020-071-460	165.84	107-230-220	273.04
020-520-200	51.82	107-230-240	27.35
106-010-010	277.38	107-230-260	277.26
106-010-120	277.38	107-250-200	619.80
106-010-160	277.38	107-260-200	277.26
106-010-250	274.07	107-260-230	319.07
106-010-400	28.31	107-260-240	277.26
106-010-430	154.47	107-260-250	277.26
106-010-500	277.21	107-260-260	867.92
106-020-020	277.21	107-270-150	277.38
106-020-030	31.11	107-270-180	277.26
106-020-040	31.09	107-270-240	27.55
106-020-050	277.21	107-270-380	199.38
106-020-060	277.21	107-280-010	235.93
106-020-070	277.21	107-280-050	236.03
106-020-080	277.21	107-290-010	228.58
106-020-090	277.38	107-290-170	622.38
106-020-150	154.47	107-290-330	237.91
106-020-180	277.21	107-290-380	235.93
106-020-280	277.21	107-300-200	198.17
106-020-360	355.80	107-300-260	134.08
106-020-380	277.21	107-300-270	566.71
106-020-480	282.22	107-300-290	550.49
106-030-060	154.47	107-300-320	27.46
106-030-080	277.21	107-300-340	235.93
106-030-160	154.47	107-310-070	235.93
106-040-290	277.26	107-310-080	236.03
106-040-350	277.21	107-310-180	27.48
106-040-370	277.26	107-310-240	235.93
106-050-110	277.26	107-310-270	134.08
106-050-210	154.47	107-320-040	123.18
106-050-250	277.38	107-320-060	622.75
106-060-070	72.89	107-320-070	235.93
106-060-210	281.17	107-320-170	134.08
106-070-010	277.26	107-320-200	235.93
106-070-060	154.47	107-320-240	134.08
106-080-240	34.94	107-330-010	133.08
106-080-260	277.26	107-330-020	236.03
106-080-320	277.09	107-330-060	235.93
106-080-340	277.26	107-330-220	235.93
106-080-350	268.56	107-330-250	115.92
106-080-360	277.26	107-340-160	126.18
106-090-020	34.94	107-340-170	392.97
106-090-080	277.38	107-340-340	134.08
106-090-090	277.38	107-340-410	551.84

## Tax Roll 2021

106-090-200	277.26	107-340-460	276.38
106-090-210	154.47	107-340-500	136.16
106-090-250	277.26	107-350-030	154.47
106-090-340	296.64	107-350-160	997.62
106-100-200	277.26	107-350-280	154.47
106-100-221	154.47	107-360-060	272.12
106-100-240	267.88	107-360-140	277.26
106-100-270	141.31	107-360-180	514.39
106-110-050	277.21	107-360-320	154.47
106-110-130	277.21	107-360-360	154.47
106-110-150	277.26	107-360-380	277.26
106-110-160	154.47	107-360-400	277.26
106-110-170	277.26	107-360-420	125.51
106-110-190	277.38	107-360-440	154.47
106-110-240	277.38	107-360-460	97.86
106-110-260	277.38	107-370-030	277.38
106-110-310	277.21	107-380-140	154.47
106-110-440	305.97	107-380-160	277.26
106-120-020	277.26	107-380-180	519.62
106-120-100	277.26	107-380-200	277.26
106-120-140	270.99	107-380-240	34.23
106-120-200	277.38	107-390-010	277.38
106-140-010	154.47	107-390-030	141.31
106-140-030	154.47	107-390-050	141.31
106-140-060	277.26	107-390-060	277.26
106-140-090	277.26	107-390-070	277.26
106-140-100	277.26	107-390-150	277.26
106-140-110	277.21	107-400-080	277.26
106-150-050	277.26	107-400-130	277.26
106-150-060	277.26	107-400-160	277.26
106-150-080	277.75	107-400-170	277.26
106-150-090	278.18	107-400-180	277.26
106-150-100	277.26	107-410-070	154.47
106-150-140	277.26	107-410-160	307.30
106-150-180	277.38	107-420-010	277.42
106-160-020	141.31	107-420-070	529.55
106-160-070	277.38	107-420-080	277.26
106-160-120	266.41	107-420-090	269.93
106-160-130	154.47	107-420-110	154.47
106-170-290	141.31	107-430-160	134.08
106-180-010	454.24	107-430-240	130.50
106-180-020	277.26	107-430-260	236.03
106-180-070	266.13	107-440-170	236.03
106-180-080	277.26	107-440-190	224.81
106-180-140	122.73	107-440-230	223.68
106-180-150	136.34	107-440-270	235.88
106-180-170	154.47	107-440-280	235.93

## Tax Roll 2021

106-180-210	277.26	107-440-290	235.93
106-180-220	154.47	107-440-320	235.93
106-190-060	277.26	107-450-200	235.93
106-190-130	277.26	107-450-270	236.03
106-190-140	277.38	107-450-340	235.93
106-200-040	277.26	107-450-390	236.03
106-200-050	277.21	107-450-400	235.93
106-200-070	277.26	107-450-430	134.08
106-200-090	151.15	107-450-460	271.41
106-200-100	277.26	107-450-470	235.93
106-200-141	277.26	107-460-050	235.93
106-200-160	154.47	107-460-070	134.08
106-200-200	154.47	107-460-130	235.93
106-200-230	277.26	107-460-210	235.93
106-210-080	154.47	107-460-240	135.78
106-210-130	277.26	107-460-280	123.51
106-210-170	277.26	107-460-390	306.86
106-230-050	277.26	107-460-410	236.03
106-230-070	277.26	107-460-440	235.93
106-230-100	277.26	107-460-470	235.93
106-230-110	277.26	107-460-480	57.69
106-230-130	277.26	107-460-530	235.77
106-230-170	277.26	107-470-080	273.39
106-230-230	277.26	107-470-090	236.03
106-230-240	277.38	107-470-190	235.93
106-230-310	277.26	107-470-220	235.93
106-230-320	277.26	107-470-230	235.93
106-230-330	277.26	107-470-240	235.93
106-230-480	277.26	107-470-320	235.93
106-230-490	277.26	107-470-380	235.93
106-230-500	154.47	108-010-040	277.38
106-230-580	1,038.12	108-010-070	236.03
106-240-150	277.38	108-010-140	235.93
106-240-180	277.38	108-010-150	33.95
106-240-230	154.47	108-010-200	1,091.37
106-240-260	277.26	108-010-210	1,274.50
106-240-330	277.26	108-010-240	236.03
106-240-390	201.47	108-010-380	565.65
106-250-020	399.31	108-020-090	235.93
106-250-110	277.26	108-020-100	235.93
106-250-120	277.26	108-020-380	225.85
106-250-180	277.26	108-030-050	114.80
106-250-190	275.50	108-030-110	236.03
106-250-210	279.01	108-030-200	112.09
106-250-230	277.38	108-030-210	235.93
106-250-260	277.26	108-040-080	235.93
106-260-200	152.64	108-040-090	134.08

## Tax Roll 2021

106-260-250	154.47	108-040-120	235.93
106-260-340	277.26	108-050-020	235.93
106-260-370	22.91	108-050-060	237.91
106-260-380	154.47	108-050-100	123.18
106-260-390	154.47	108-050-130	235.93
106-260-530	87.33	108-050-140	235.93
106-270-130	267.53	108-050-240	235.88
106-270-240	154.47	108-050-250	198.59
106-270-280	154.47	108-050-310	134.08
106-270-330	277.26	108-050-320	235.93
106-270-360	277.26	108-050-330	235.93
106-270-520	153.17	108-050-390	34.93
106-270-540	154.47	108-050-410	235.93
106-280-050	277.26	108-050-480	34.93
106-280-070	277.26	108-050-520	235.93
106-280-110	277.26	108-060-070	236.03
106-280-120	277.26	108-060-090	281.74
106-280-130	277.38	108-060-100	235.93
106-280-170	277.26	108-060-150	235.93
106-280-200	277.26	108-060-230	134.08
106-280-210	277.26	108-060-290	236.03
106-280-230	595.02	108-060-320	236.03
106-280-300	277.26	108-070-050	177.22
106-280-370	277.26	108-070-110	235.93
106-280-390	277.26	108-070-160	235.93
106-280-460	277.26	108-070-190	134.08
106-290-040	154.47	108-070-310	235.93
106-290-110	843.14	108-070-320	117.75
106-290-120	277.38	108-080-020	109.13
106-290-160	120.94	108-080-030	235.93
106-290-240	99.30	108-080-060	36.78
106-290-300	277.26	108-080-080	235.93
106-290-350	278.42	108-080-110	235.93
106-290-390	277.38	108-080-120	236.03
106-290-410	277.26	108-080-150	236.03
106-290-460	277.26	108-080-250	235.93
106-290-530	1,140.66	108-080-260	235.93
106-300-070	141.31	108-080-360	235.93
106-300-150	277.26	108-080-370	118.34
106-300-170	277.26	108-090-010	277.38
106-300-190	277.26	108-090-020	277.38
106-300-200	277.26	108-090-090	141.31
106-300-240	277.26	108-090-130	277.38
106-310-110	277.26	108-090-140	277.38
106-310-180	85.80	108-090-200	277.26
106-310-210	277.38	108-090-230	277.38
106-310-240	277.26	108-090-240	277.26



## Tax Roll 2021

106-310-260	271.94	108-090-330	141.31
106-320-030	82.29	108-090-360	277.26
106-320-060	273.60	108-090-400	277.38
106-320-070	136.34	108-090-470	27.95
106-320-080	136.34	108-100-100	277.26
106-320-120	61.45	108-100-110	154.47
106-320-140	33.98	108-100-160	277.26
106-320-310	277.26	108-100-170	154.47
106-330-050	277.26	108-100-180	277.26
106-330-150	277.26	108-100-220	208.16
106-330-170	277.26	108-100-250	154.47
106-330-200	898.44	108-100-270	277.21
106-350-100	301.18	108-100-330	277.26
106-350-160	154.47	108-100-340	136.34
106-350-200	27.63	108-100-350	137.65
106-350-340	457.86	108-100-410	23.09
106-370-030	277.26	108-100-420	277.26
106-370-090	277.26	108-100-450	277.38
106-380-030	154.47	108-110-020	277.26
106-380-150	277.26	108-110-080	154.47
106-380-160	277.26	108-120-020	154.47
106-380-190	277.38	108-120-050	154.47
106-380-420	269.66	108-120-080	277.26
106-390-040	154.98	108-120-110	277.21
106-390-060	154.47	108-120-170	823.51
106-400-020	277.26	108-120-220	154.47
106-400-030	277.26	108-120-230	277.26
106-400-110	33.86	108-120-240	277.26
106-400-170	957.70	108-120-330	236.03
106-400-220	269.85	108-120-440	571.18
106-410-010	154.47	108-120-450	277.26
106-410-020	277.26	108-120-470	277.26
106-410-050	120.16	108-120-480	155.38
106-410-100	277.26	108-130-130	277.26
106-410-160	277.38	108-130-160	134.08
106-410-190	277.38	108-130-190	235.93
106-410-200	269.07	108-130-210	235.93
106-410-250	154.47	108-130-220	236.03
106-420-100	567.24	108-130-230	235.93
106-420-110	277.38	108-130-340	277.26
106-420-130	277.26	108-130-350	277.26
106-420-170	270.05	108-130-380	27.51
106-420-220	277.26	108-130-400	277.26
106-430-110	277.26	108-130-420	277.26
106-430-180	277.26	108-130-430	141.61
106-430-220	277.38	108-130-450	267.75
106-430-240	277.38	108-130-510	154.47

## Tax Roll 2021

106-430-260	599.51	108-130-520	154.47
106-450-010	515.83	108-140-050	277.38
106-450-120	33.00	108-140-160	303.69
106-450-120	290.29	108-150-040	32.66
106-460-080	548.79	108-150-060	32.66
106-470-010	280.78	108-150-070	32.66
106-470-020	277.26	108-150-080	235.93
106-470-030	277.26	108-150-130	235.93
106-470-040	266.19	108-150-170	235.93
106-470-050	277.26	108-150-200	276.68
106-470-060	279.01	108-150-210	273.16
106-470-070	277.26	108-150-270	277.26
106-470-080	277.26	108-150-300	127.93
106-470-140	273.67	108-150-340	277.38
106-480-070	471.97	108-150-360	277.26
106-480-080	471.97	108-150-380	1,036.20
106-480-090	471.97	108-160-020	277.26
106-480-100	471.97	108-160-050	279.49
106-480-110	277.26	108-160-080	154.47
106-480-120	277.26	108-160-090	154.47
106-480-130	277.26	108-160-130	277.26
106-480-140	277.26	108-160-140	277.26
106-480-160	154.47	108-160-150	154.47
106-480-170	154.47	108-160-170	277.26
106-480-180	154.47	108-160-180	277.26
106-480-190	154.47	108-160-200	277.26
106-480-260	277.26	108-160-210	142.64
106-480-270	277.26	108-160-220	154.47
106-480-280	277.26	108-170-030	277.38
106-480-290	277.26	108-170-060	154.47
106-480-320	277.26	108-170-070	154.47
106-490-050	277.26	108-170-090	268.72
106-490-060	277.26	108-170-120	141.31
106-490-070	277.26	108-170-180	277.26
106-490-080	277.26	108-170-190	277.38
107-010-030	27.61	108-170-260	154.47
107-010-150	274.21	108-170-270	154.47
107-010-190	604.93	108-170-280	27.97
107-010-260	277.38	108-170-310	270.00
107-010-280	56.65	108-170-330	148.18
107-020-040	135.33	108-170-370	277.26
107-020-080	277.38	108-170-430	277.38
107-020-090	154.47	108-170-470	277.38
107-020-100	277.26	108-180-020	277.26
107-020-130	154.47	108-180-030	283.89
107-020-160	277.38	108-180-050	277.38
107-030-080	154.47	108-180-100	277.26

## Tax Roll 2021

107-030-210	154.47	108-180-300	277.26
107-030-220	301.85	108-180-360	277.26
107-040-120	154.47	108-180-430	277.26
107-040-190	271.12	108-180-470	36.19
107-040-230	277.26	108-180-490	277.38
107-040-240	277.38	108-180-510	298.90
107-040-510	266.07	108-190-010	360.14
107-050-030	277.38	108-190-100	154.47
107-050-100	268.95	108-190-190	277.26
107-050-160	154.47	108-200-030	154.47
107-050-170	277.26	108-200-060	277.26
107-050-220	1,164.64	108-200-080	35.19
107-050-250	277.38	108-200-110	277.26
107-050-290	277.26	108-200-340	277.38
107-060-120	277.38	108-200-390	154.47
107-060-160	277.38	108-200-480	277.26
107-060-310	956.44	108-210-200	34.94
107-070-160	334.55	108-210-210	154.47
107-070-230	212.78	108-210-280	154.47
107-070-240	48.89	108-220-130	136.34
107-070-270	277.26	108-220-190	136.34
107-080-010	154.47	108-220-340	277.26
107-080-080	46.36	108-220-360	26.71
107-080-170	154.47	108-230-110	154.47
107-080-190	277.38	108-230-170	277.26
107-080-200	154.39	108-230-190	277.38
107-090-070	277.38	108-230-200	154.47
107-090-100	154.47	108-240-010	277.26
107-090-400	103.40	108-240-020	154.47
107-090-470	343.21	108-240-030	525.54
107-090-480	272.99	108-240-040	277.26
107-100-020	277.38	108-240-060	154.47
107-100-100	277.26	108-240-070	35.19
107-100-310	284.43	108-240-110	154.47
107-100-330	265.28	108-240-120	1,067.50
107-110-180	277.26	108-240-130	277.38
107-110-260	277.26	108-240-140	277.38
107-110-290	154.47	108-250-310	272.66
107-110-330	277.38	108-250-380	1,585.60
107-110-360	277.26	108-260-010	277.26
107-110-370	277.26	108-260-020	1,509.85
107-110-410	277.38	108-260-140	236.03
107-110-420	154.47	108-260-280	235.93
107-110-470	288.46	108-260-320	235.93
107-110-480	284.71	108-260-330	235.93
107-110-500	277.26	108-260-380	121.34
107-110-520	277.26	108-270-040	25.00

## Tax Roll 2021

107-110-570	277.26	108-270-070	236.03
107-110-580	155.24	108-270-200	235.93
107-110-650	277.38	108-270-220	235.93
107-110-660	277.38	108-270-270	235.93
107-110-690	277.38	108-270-280	235.93
107-120-130	141.31	108-270-350	236.03
107-120-150	136.34	108-270-370	235.93
107-120-210	154.47	108-270-380	235.93
107-120-230	154.47	108-280-050	236.03
107-120-300	277.38	108-280-090	235.93
107-120-350	277.26	108-280-130	33.95
107-120-390	54.60	108-280-150	235.93
107-120-430	428.66	108-280-220	235.93
107-130-020	237.91	108-280-310	236.03
107-130-100	275.26	108-280-330	123.18
107-130-280	235.93	108-290-110	235.93
107-130-320	235.93	108-290-120	235.93
107-140-070	227.94	108-290-170	235.93
107-140-110	235.93	108-290-240	236.03
107-140-120	235.93	108-290-250	130.67
107-140-220	34.06	108-290-260	236.03
107-140-260	235.93	108-290-290	118.34
107-150-060	134.08	108-300-020	235.93
107-150-090	271.70	108-300-030	236.03
107-150-100	274.56	108-300-100	236.03
107-150-120	235.93	108-300-110	235.93
107-150-170	33.95	108-300-120	235.93
107-150-190	366.17	108-300-170	236.03
107-150-300	235.93	108-300-270	236.03
107-150-310	235.93	108-300-350	134.08
107-150-330	235.93	108-300-470	281.10
107-170-150	235.93	108-300-500	235.93
107-170-190	236.03	108-300-540	235.84
107-180-030	235.93	108-310-050	122.56
107-180-110	235.93	108-310-150	134.08
107-180-150	273.16	108-310-190	235.93
107-180-170	236.03	108-310-210	235.93
107-180-220	224.95	108-310-220	109.74
107-180-250	144.09	108-310-240	236.03
107-200-190	34.94	108-310-290	134.08
107-210-050	154.47	108-320-030	235.93
107-210-080	154.47	108-320-040	235.93
107-210-230	285.00	108-320-130	235.93
107-210-300	56.65	108-320-140	134.08
107-210-340	239.95	108-320-250	235.93
107-220-060	595.40	108-320-260	235.93
107-220-160	277.26	108-320-270	236.03

**Tax Roll 2021**

107-220-390	277.21	108-320-300	130.57
107-220-440	268.24	108-320-350	236.03
		108-320-480	235.88
		109-090-170	193.50
		Total	189,968.26

*me*

# VERBAL ONLY



**LAKE SHASTINA COMMUNITY SERVICES DISTRICT**

TO: Lake Shastina Community Services District Board  
FROM: Steven Pappas, Fire Chief  
DATE: July 14, 2021  
SUBJECT: Strike team pay and station coverage policy approval

**SUMMARY:**

The Lake Shastina Fire Department continues to improve the policies and procedures regarding strike team. It has been noted that when strike teams are out on assignments back fill coverage at our home station is crucial to providing the necessary care to the members of our community. A policy has been established regarding pay for back fill utilizing funds that are reimbursed from CALOES.

**RECOMMENDATIONS:**

Approve the STATION COVERAGE and STRIKE TEAM PAY policies as written.

**OPTIONS:**

- The board may choose to direct staff to approve the policies
- The board may choose to direct staff not to approve the policies
- The board may choose to edit the policies as they see fit

**STATION COVERAGE: When Strike Team assignments have created reduced staffing**

**I. Purpose**

The purpose of this policy is to set forth the Lake Shastina Fire Department Policy on Station Coverage.

**II. Policy**

It is the policy of the Lake Shastina Fire Department to implement Station Coverage when:

- A.) Station Coverage for the LSFD may be implemented at the discretion of the Chief if local extreme fire conditions exist and employees and/or volunteers have been / or will be assigned to a Strike Team.
- B.) Staffing: Station coverage will be performed by employees first, whenever possible, and supplemented by volunteer staffing as necessary.
- C.) Hours: Station Coverage will be paid at a daily rate for the entire time the Strike Team is out on assignment.
- D.) Pay: Station coverage pay will be paid out of the monies received from Strike Team assignments.
- E.) The station coverage pay will be as follows: Firefighter \$420 daily, Engineer/Lieutenant \$420 daily, Captain \$456 daily.

**III. Responsibility**

It is the responsibility of the LSCSD General Manager and Fire Chief to ensure compliance with this policy.



## **STRIKE TEAM PAY**

### **I. Purpose**

The purpose of this policy is to set forth the Lake Shastina Fire Departments policy on Strike Team Pay.

### **II. Policy**

It is the policy of the Lake Shastina Fire Department to pay personnel that staff fire equipment on strike team assignments as follows:

- A.)** Fire Chief at the rate of \$38.00 per hour
- B.)** Captain at the rate of \$38.00 per hour
- C.)** Engineer or Lieutenant at the rate of \$35 per hour
- D.)** Firefighter at the rate of \$35 per hour
- E.)** Hours: Strike Team assignments will be paid at a daily rate for the entire time the strike team is out.
- F.)** Pay: Strike team pay will be paid out of the monies received from the Strike Team assignments.

### **III. Responsibility**

It is the responsibility of the LSCSD General Manager and Fire Chief to ensure compliance with this policy.



## Lake Shastina Fire Department

16309 Everhart Drive  
Weed CA 96094

Phone 530-938-3161

Fax 530-938-3179

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### Strike Team Pay Agreement:

I \_\_\_\_\_ will be participating in mutual aid strike teams.

All strike teams are to be defined as long term wildland fires where LSFDP assists either CA OES or USFS for any period longer than 3 hours.

During my time out on a strike team I understand that I will be paid Portal to Portal (the time I leave the station to the time I return) 24 hours a day, 7 days a week. I will be paid at overtime rates of \$35 for all Fire Fighters, except for the Company Officer who will receive a rate of \$38.00. The Company Officer will be appointed before the strike team leaves by the Fire Chief. To qualify for the Company Officer rate all of the following qualifications must be met:

- **Company officer title with LSFDP**
- **Possession of a current CDL or Firefighter Endorsement Class C**
- **Qualified Engine Boss Certification**

In the event that I am filling a station coverage assignment while a strike team is out I understand that I will receive a daily rate of \$420 for the firefighter and Engineer position, and as a Captain or Company Officer I would receive \$456 daily.

These rates of pay are effective from July 1st, 2021 through June 30, 2022.

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Sign Name

---

Fire Chief

---

Date

---

Date

**2021 SALARY SURVEY / ADMINISTRATIVE RATE**

for

AGREEMENT FOR LOCAL GOVERNMENT FIRE AND EMERGENCY ASSISTANCE TO

THE STATE OF CALIFORNIA AND FEDERAL FIRE AGENCIES

(California Fire Assistance Agreement)

Print  
Save  
Reset

Please complete the salary survey information sheet. All fields on this form that pertain to your agency are required, or may be returned due to lack of information. Return your completed survey as soon as possible to:

Cal OES - Fire and Rescue Division  
3650 Schriever Avenue, Mather, California 95655  
-or-  
cfaareimbursement@caloes.ca.gov

(Cal OES will verify receipt of your emailed salary survey by replying "received")

Agency 3-Letter MACS I.D.:	LST
Agency / Department Name:	Lake Shastina Fire
Chief's Name:	Steven Pappas
Chief's Email Address*:	steven@lakeshastinafire.com
Department Email Address:	firechief@lakeshatina.com
Physical Address, City, State, Zip:	16309 Everhart Drive, Weed, Ca 96094
Mailing Address, City, State, Zip:	16320 Everhart Drive, Weed, Ca 96094
Telephone Number:	530-938-3161
Federally Recognized Tribe? Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>	Federal Fire Dept.? Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/> Dept. of Defense? Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/> Volunteer/Combo Fire Dept.? Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>

\* Email is for the individual responsible for reviewing and processing the salary survey, administrative rate, and invoices.

All information provided on this form is subject to audit by Cal OES, CAL FIRE, and the Federal Fire Agencies signatory to the California Fire Assistance Agreement. Please provide the hourly Salary Rate, or Base Rate for each classification used by your agency that is reflected in the chart below. *Instructions for Completing the Cal OES Salary Survey / Instructions for Completing Administrative Rate Calculations*

A	B	C	D	E	F
Classification Title	Base Rates (ST) as of 06/01/2021 Are you utilizing these rates? If no, continue to D to enter you agency's Salary Rates. If yes, continue to C.	WC and/or UI? If yes, add to the rates listed in B and enter new rates in D.	Salary Rate or the Base Rate (ST) as of:  (If using Base Rate enter the rates from B or B + C)	Above B/C with an MOU/MOA for overtime.	MOU/MOA/GBR for Portal-to-Portal.
Chief	\$26.95 / hour Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>	Yes: <input type="checkbox"/> No: <input type="checkbox"/>	\$ / hour	Yes: <input type="checkbox"/> No: <input type="checkbox"/>	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
Deputy Chief	\$26.95 / hour Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>	Yes: <input type="checkbox"/> No: <input type="checkbox"/>	\$ / hour	Yes: <input type="checkbox"/> No: <input type="checkbox"/>	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
Division Chief	\$26.95 / hour Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>	Yes: <input type="checkbox"/> No: <input type="checkbox"/>	\$ / hour	Yes: <input type="checkbox"/> No: <input type="checkbox"/>	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
Assistant Chief	\$26.95 / hour Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>	Yes: <input type="checkbox"/> No: <input type="checkbox"/>	\$ / hour	Yes: <input type="checkbox"/> No: <input type="checkbox"/>	Yes: <input type="checkbox"/> No: <input type="checkbox"/>
Battalion Chief	\$26.95 / hour Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>	Yes: <input type="checkbox"/> No: <input type="checkbox"/>	\$ / hour		Yes: <input type="checkbox"/> No: <input type="checkbox"/>
Co. Officer/Capt./Lt.	\$22.30/ hour Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>	Yes: <input type="checkbox"/> No: <input type="checkbox"/>	\$ 41.39 / hour		Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>
App. Officer/Eng.	\$22.30 / hour Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>	Yes: <input type="checkbox"/> No: <input type="checkbox"/>	\$ 38.14 / hour		Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>
Firefighter/FF-PMedic	\$22.30 / hour Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>	Yes: <input type="checkbox"/> No: <input type="checkbox"/>	\$ 38.14 / hour		Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>
Administrative Rate** (due by July 1st):	30163			<i>Enter as Decimal</i>	
Agency Federal Taxpayer I.D. Number or Federal Employee I.D. Number:	94-2623194				
Agency Data Universal Numbering System (DUNS) Number:	784378254				
FISCAL Supplier I.D. Number:	0000078153				

NOTE: These rates are not effective until the date they are received by Cal OES.

\*\*If your agency has an administrative rate on file, you are required to update and complete an administrative rate calculation sheet (Page 2) by July 1, 2021. After that date, the rate will default to the de minimis of 10%.

What is reported on this form constitutes direct salary costs for employees.

As an authorized representative of my agency/dept., I certify to the best of my knowledge and belief, and under penalty of perjury that this information is correct. Furthermore, my signature below represents acceptance by my agency/dept., as a cooperator, to comply with the authorities, terms and conditions of the CFAA. I also agree to comply with all cooperator agency internal accounting and expense reimbursement standards.

Steven Pappas

Print Name

Cal OES Fire and Rescue Division - 2021 Salary Survey / Administrative Rate

Authorized Representative

6-27-21

Date

June 1, 2021

California Governor's Office of Emergency Services (Cal OES) - Fire and Rescue Division  
**2021 SALARY SURVEY / ADMINISTRATIVE RATE**  
 for  
 AGREEMENT FOR LOCAL GOVERNMENT FIRE AND EMERGENCY ASSISTANCE TO  
 THE STATE OF CALIFORNIA AND FEDERAL FIRE AGENCIES  
 (California Fire Assistance Agreement)



Agency 3-Letter MACSLD.: LST Agency/Dept. Name: Lake Shastina Fire

FY 2019 / 2020 Data for use in 2021 Fire Agreements  
Year

Administrative Rate (Include *ONLY* allowable costs and use whole numbers)

PROGRAM	INDIRECT	DIRECT	TOTAL
Emergency Medical Services	0	0	
General Administration	98,810		98,810
Information Technology	2,640		2,640
Logistics / Procurement / Supply / Minor Fire Equipment	8,508		8,508
Public Information Office	0		0
Telecommunications	1,655		1,655
Arson Investigation		0	0
Community Education		0	0
Facilities		12,280	12,280
Fire Comm. Center / Dispatch / Comm. & Control Center		0	0
Fire Hazard Reduction Program		119,576	119,576
Fleet		29,661	29,661
Hazardous Materials Response Program		0	0
Mapping		0	0
Operations		0	0
Prevention		192,499	192,499
Training		16,021	16,021
Urban Search and Rescue		0	0
<b>GRAND TOTALS</b>	<b>111,613</b>	<b>370,037</b>	<b>481,650</b>

**ADMINISTRATIVE RATE (INDIRECT COST/DIRECT COST):** 0.30163

As an authorized representative of my agency/dept., I certify to the best of my knowledge and belief, and under penalty of perjury that the administrative rate is correct and is established in accordance with the negotiated California Fire Assistance Agreement using the *Instructions for Completing Administrative Rate Calculations* and *ICRP Definitions*. Furthermore, my signature below represents acceptance by my agency/dept., as a cooperator, to comply with the authorities, terms and conditions of the CFAA.

Steven Pappas

6-27-21

Lake Shastina Fire District  
 CalOES 2021 Salary Survey

Firefighters				
		WC Rate	UI Rate	Total
Firefighters	\$ 35.00			
avg hourly	\$ 35.00	8.60%	\$364	\$ 38.14
		\$ 3.01	\$ 0.1250	

Apparatus Engineer				
		WC Rate	UI Rate	Total
Firefighters	\$ 35.00			
avg hourly	\$ 35.00	8.60%	\$364	\$ 38.14
		\$ 3.01	\$ 0.1250	

Company Officer				
		WC Rate	UI Rate	Total
Company Officer	\$ 38.00			
avg hourly	\$ 38.00	8.60%	\$364	\$ 41.39
		\$ 3.27	\$ 0.1250	

Fire Chief				
		WC Rate	UI Rate	Total
Fire Chief	\$ 38.00			
avg hourly	\$ 38.00	8.60%	\$364	\$ 41.39
		\$ 3.27	\$ 0.1250	

1) Used 2912 hours for safety/shift personnel in the UI rate.  
 2) \$7000 x 5.2%(UI rate)/2912.

### CALCULATING THE SALARY RATE

This methodology is for both Suppression and Non-Suppression Personnel. Reimbursement calculations for these rates are based on the formulas in the CFAA, Exhibit "A", Clauses A-15.1 through A-15.3 and A-16. The rates developed will be submitted on the salary survey for Suppression Personnel and on Attachment A of the salary survey for Non-Suppression Personnel.

Salary hourly rate including benefits directly tied to overtime:

- Using current actual salaries, calculate the salary hourly rate per classification including all specialty and incentive pay that is directly tied to each overtime hour worked, plus any departmental costs related to overtime hours worked, or costs necessary for compliance with the Fair Labor Standards Act (FLSA) or local Memorandum of Agreements (MOAs).
- In order to be included in the Salary Rate calculation, incentive and specialty pay benefits must be paid for each hour of overtime worked. This may include, but not be limited to, emergency medical technician, hazardous materials, paramedic, education, urban search and rescue, and longevity pay, depending upon the method used to apply these payments.
- Other costs which may be tied to actual overtime hours worked would include FICA and Medicare.

Benefits typically not earned or tied to actual overtime hours worked would include retirement, health insurance and merit pay. These costs may not be included in the Salary Rate calculation.

To determine a Salary Rate:

**STEP 1:** List the hourly rate for each personnel in a classification including workers' compensation and unemployment insurance. *The hourly rate should **NOT** include OVERTIME, BENEFIT PAY, SPECIALTY PAY, and/or INCENTIVE PAY should also be excluded unless the pay is directly tied to each hour of overtime worked.*

**STEP 2:** Next, combine all of the hourly rates for each classification and divide by the number of hourly rates used in the calculation. The result of this calculation is the Salary Rate for that classification within your agency. Repeat this process for each classification.

**STEP 3:** Insert the Salary Rate for each classification in the appropriate section of the Salary Survey.

**EXAMPLE:**

A local agency has 4 firefighters and 3 firefighter/paramedics on staff. To calculate the Salary Rate for the firefighter position, use the following steps:

**STEP 1:** Determine the hourly rate for each firefighter; **do not** include overtime. Incentive pay, benefits, or specialty rates are not included in the hourly rate unless the pay increases with each hour worked.

Example 1: The local agency MOU states that a paramedic is paid \$.25 per hour above the base salary rate for every hour worked. In this case, the local agency will incur an additional \$.25 per hour cost for each hour of overtime worked. Therefore, this \$.25 is included in the hourly rate for this calculation.

Example 2: The local agency MOU states that a paramedic is paid an additional \$250 per pay period as a paramedic allowance. In this case, the \$250 pay does not increase if the employee works overtime hours and therefore there is no additional cost to the local agency. This cost is not included in the hourly rate calculation.

**STEP 2:** Combine the hourly rates of the 7 firefighters and divide the total by 7.

<u>Classification</u>	<u>Hourly Rate</u>
Firefighter 1	25.89
Firefighter 2	27.26
Firefighter 3	25.25
Firefighter 4	26.75
Firefighter/Paramedic 5	27.15
Firefighter/Paramedic 6	26.75
<u>Firefighter/Paramedic 7</u>	<u>24.96</u>
Total	\$ 184.01

**DO NOT AVERAGE THE PAY  
OR STEP SALARY RANGE.**

Each individual person's rate within the entire classification must be included in the calculation.

Divide the Total by the total number of hourly rates used in the calculation.

$\$184.01 \text{ divided by } 7 = \$26.29$



**STEP 3 (If applicable):**

**Workers' compensation insurance rate to be included in salary and base rates (this is no longer a stand-alone rate to be submitted on the salary survey)**

This is the insurance premium your agency pays for Workers' Compensation Insurance. The Human Resources Department, Personnel Office, or Budget Office at your agency should be able to assist you in determining this percentage rate. If this option is not available, then determine if your agency pays this insurance fee, if your agency does, then you may try calling the insurance carrier. The premium needs to be calculated and incorporated into each of the hourly rates submitted.

**EXAMPLE:**

$\$30.00 \text{ per hour} \times 8.5\% \text{ Workers' Compensation Rate} = \$2.55$

$\$30.00 + \$2.55 = \$32.55 \text{ per hour Salary Rate}$

**Unemployment Insurance Rate (this is no longer a stand-alone rate to be submitted on the salary survey)**

This is the insurance premium your agency pays for Unemployment Insurance. The Human Resources Department, Personnel Office, or Budget Office at your agency should be able to assist you in determining this amount.

**Maximum annual contribution per employee divided by the number of standard hours for the classification:**

(2912 hours for safety/shift personnel)

(2080 hours for staff/civilian personnel)

(960 for non-full time or volunteer personnel)

**EXAMPLE:**

**Safety/Shift Personnel:**

$\$434.00 \text{ per employee per year} / 2912 \text{ hours} = \$0.15 \text{ per hour}$

**Staff/Civilian Personnel:**

$\$434.00 \text{ per employee per year} / 2080 \text{ hours} = \$0.21 \text{ per hour}$

**Non-Full Time or Volunteer Personnel:**

$\$434.00 \text{ per employee per year} / 960 \text{ hours} = \$0.45 \text{ per hour}$

This is your agency's Salary Rate for this classification.

**STEP 4:** Insert the Salary Rate for each classification in the appropriate section of the salary survey.

\*NOTE: Fire agencies that do not utilize standard accrual accounting principles, may be required to submit documentation validating accrued financial liability for any response. For a sample or similar:



### Lake Shastina Fire Department

16309 Everhart Drive  
Weed CA 96094

Phone 530-938-3161

Fax 530-938-3179

#### Strike Team Pay Agreement:

I \_\_\_\_\_ will be participating in mutual aid strike teams.

All strike teams are to be defined as long term wildland fires where LSFD assists either CA OES or USFS for any period longer than 3 hours.

During my time out on a strike team I understand that I will be paid Portal to Portal (the time I leave the station to the time I return) 24 hours a day, 7 days a week. I will be paid at overtime rates (time and a half) based off the straight time rates of \$25.50 for all Fire Fighters, except for the Company Officer who will receive a rate of \$28. The Company Officer will be appointed before the strike team leaves by the Fire Chief. To qualify for the Company Officer rate all of the following qualifications must be met:

- **Company officer title with LSFD**
- **Possession of a current CDL or Firefighter Endorsement Class C**
- **Qualified Engine Boss Certification**

\$ 25.50 *Fire Fighter*  
 \$ 28.00 *Company Officer*

These rates of pay are effective from July 1st, 2021 through June 30, 2022.

\_\_\_\_\_  
Sign Name

\_\_\_\_\_  
Fire Chief

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date