



LAKE SHASTINA COMMUNITY SERVICES DISTRICT

Regular Meeting
 Wednesday, June 19, 2019, 1:00 p.m.
 Administration Building
 16320 Everhart Drive • Weed, California 96094 • (530) 938-3281

MINUTES

CALL TO ORDER AND ROLL CALL: 1:00 p.m.

LSCSD Board Roll Call: Beck ✓ Cupp ✓ MacIntosh ✓ Mitchell ✓ Thompson absent

Also present: GM Moser, SAC Nelle and AA Charvez (APC Bullington and FC Pappas for part of the meeting).

Vice Pres. Mitchell chaired the meeting. There were approximately 13 people in the audience.

PLEDGE OF ALLEGIANCE: Carried out.

Vice Pres. Mitchell stated that those wishing to address the Board on any item must complete a speaker card and present it to the District Secretary.

PUBLIC COMMENTS: Comments received.

CONSENT CALENDAR: (All items accepted/approved by the Board unless otherwise noted.)

1. A. Approval of Minutes: Regular Meeting May 15, 2019, Special Meeting May 17, 2019, Special Meeting May 21, 2019 and Special Meeting June 5, 2019
- B. Ratification of Disbursements: May 1 through May 31, 2019
- C. Budget Comparison: FY 2018/19 YTD

Motion by Dir. Cupp second Dir. MacIntosh to approve Consent Calendar.

Ayes: Directors Beck, Cupp, MacIntosh and Mitchell

Noes: None

Absent: Director Thompson

MONTHLY REPORTS: NO ACTION ITEMS:

2. Department Written Reports
 - A. Fire Department: FC Pappas reported.
 - B. Police Department: GM Moser reported.
 - C. Sewer Department: GM Moser reported.
 - D. Water Department: GM Moser reported.
3. Committee Written Reports / Approved Minutes
 - A. Budget / Finance Committee: No report.
 - B. Fire Department Advisory Committee: Dir. Mitchell reported.
 - C. General Manager Search/Recruitment Committee: Dir. Mitchell reported that this committee is no longer needed.
 - D. Police Department Advisory Committee: No report.
 - E. Policy Committee: No report.
 - F. Safety Committee: No report.
 - G. Sewer and Water Systems Oversight Committee: No report.

DISCUSSION / REPORTS: ACTION ITEMS:

4. Proposed Ordinance 1-19, modification to residential and commercial monthly sewer rates and sewer connection fee. Introduce by title only, waive second reading and consideration of adoption: Vice Pres. Mitchell introduced proposed Ordinance 1-19 by title.

Motion by Dir. Cupp second Dir. Beck to waive the second reading and adopt Ordinance 1-19, residential and commercial monthly sewer rates and sewer connection fee, as submitted.

Ayes: Directors Beck, Cupp, MacIntosh and Mitchell

Noes: None

Absent: Director Thompson

5. Proposed Ordinance 2-19, Animal Control: Introduce by title only, waive first reading, and set second reading: Vice Pres. Mitchell introduced proposed Ordinance 2-19 by title. Staff reported. Comments from the public were received. The Board discussed. Dir. Beck made a motion to table item at this time due to his concerns with the proposed ordinance; the motion failed due to no second. Dir. Beck made a motion to form an Ad Hoc committee to review the proposed ordinance; the motion failed due to no second. Dir. Beck made another motion to form an Ad Hoc committee; the motion failed due to no second. The Board discussed specific modifications/clarifications to the proposed ordinance; Counsel Long read all modifications to ordinance.

Motion by Dir. Cupp second Dir. MacIntosh to waive the first reading and approve the modifications read by District counsel.

Ayes: Directors Cupp, MacIntosh and Mitchell

Noes: Director Beck

Absent: Director Thompson

Vice Pres. Mitchell set the second reading for proposed Ordinance 2-19 to be on the July 17, 2019, 1:00 p.m. Regular Meeting agenda.

The Board took a break: 2:55 p.m. – 3:02 p.m.

6. FY 2019/20 Operating Budget: Public Hearing and consideration of approval by resolution: Staff reported. The Board discussed. Vice Pres. Mitchell opened the Public Hearing at 3:11 p.m. No comments from the audience. Vice Pres. Mitchell closed the Public Hearing at 3:11 p.m.

Motion by Dir. MacIntosh second Dir. Cupp to adopt Resolution 2-19 approving FY 2019/20 Operating Budget, as presented.

Ayes: Directors Beck, Cupp, MacIntosh and Mitchell

Noes: None

Absent: Director Thompson

7. Consideration of approval of amendments to Personnel Policy – Public Works Department Job Descriptions: GM Moser reported. The Board discussed.

Motion by Dir. Cupp second Dir. MacIntosh to approve amendments to Personnel Policy – Public Works Department Job Descriptions Nos. 1338, 1339, 1400, 1405, 1410, 1415 and 1420 Et al., as presented.

Ayes: Directors Beck, Cupp, MacIntosh and Mitchell

Noes: None

Absent: Director Thompson

8. Consideration of approval of adjustment to Salary Schedule – Public Works Leadman position: GM Moser reported. The Board discussed.

Motion by Dir. Beck second Dir. Cupp to authorize the GM to execute an LOU with the General Teamsters 137 regarding a salary adjustment for the Maintenance Leadman position, per salary schedule submitted.

Ayes: Directors Beck, Cupp, MacIntosh and Mitchell

Noes: None

Absent: Director Thompson

9. Consideration of appointment of District negotiator for all aspects of applying for Community Development Block Grant for new Fire Station, including negotiations for land purchase: GM Moser reported. The Board discussed.

Motion by Dir. Cupp second Dir. MacIntosh to appoint GM Moser as District negotiator for all aspects of applying for a CDBG for a new Fire Station, including initial negotiations for land purchase pending approval of the grant funds.

Ayes: Directors Beck, Cupp, MacIntosh and Mitchell

Noes: None

Absent: Director Thompson

10. Consideration of proposal(s) received from the Request for Qualifications to select an engineering firm to provide planning and engineering design for its Drinking Water Planning Grant (SWRCB Proposition 1 funding): GM Moser reported. The Board discussed.

Motion by Dir. Beck second Dir. Cupp to award the contract to SHN Consulting Engineers and Geologists, Inc. for Engineering and Planning Services for Drinking Water Rehabilitation and Upgrade Project and authorize the GM to proceed with Letter of Intent to SHN.

Ayes: Directors Beck, Cupp, MacIntosh and Mitchell

Noes: None

Absent: Director Thompson

11. Consideration of approval of LSCSD/LSPOA Maintenance Yard Agreement: GM Moser reported. The Board discussed.

Motion by Dir. Cupp second Dir. MacIntosh to approve the LSCSD/LSPOA Maintenance and Employee Agreement, as presented.

Ayes: Directors Beck, Cupp, MacIntosh and Mitchell

Noes: None

Absent: Director Thompson

12. Ratification of Robert Moser's Employment Agreement dated May 20, 2019 and approval of clarification to Section 8 of Agreement: The Board discussed.

Motion by Dir. Cupp second Dir. MacIntosh to ratify Robert Moser's Employment Agreement dated May 21, 2019, with a fixed salary at \$104,000 per annum and approve modification to Section 8 Item f of Agreement, as submitted.

Ayes: Directors Beck, Cupp, MacIntosh and Mitchell

Noes: None

Absent: Director Thompson

STAFF COMMENTS: Comments received.

BOARD MEMBER COMMENTS: Comments received.

ADJOURNMENT: With no objections by the Board, Vice Pres. Mitchell adjourned the meeting at 3:45 p.m.

The next LSCSD Regular Board Meeting is on Wednesday, July 17, 2019, 1:00 p.m. at the Administration Building.

Approval Date: _____

Rick Thompson, President

ATTEST:

Robert Moser, General Manager/Secretary