



# **LAKE SHASTINA COMMUNITY SERVICES DISTRICT**

Special Meeting  
Monday, November 19, 2018, 1:00 p.m.  
Administration Building  
16320 Everhart Drive • Weed, California 96094 • (530) 938-3281

## **MINUTES**

CALL TO ORDER AND ROLL CALL: 1:00 p.m.

LSCSD Board Roll Call: Cupp ✓ Lewis ✓ MacIntosh ✓ Mitchell ✓ Thompson ✓

Also present: GM Wilson, PWS Moser, SAC Nelle, FC Pappas and AA Charvez.

There were approximately 18 people in the audience.

PLEDGE OF ALLEGIANCE: Carried out.

PUBLIC COMMENTS: Comments received.

CONSENT CALENDAR: (All items accepted/approved by the Board unless otherwise noted.)

1. A. Approval of Minutes: Regular Meeting October 17, 2018
- B. Ratification of Disbursements: October 1 through October 31, 2018
- C. Budget Comparison: YTD FY 2018/19: No document received.
- D. LAIF Quarterly Report

**Motion by Dir. Thompson second Dir. MacIntosh to approve Consent Calendar (excluding Item C).**

**Ayes: Directors Cupp, Lewis, MacIntosh, Mitchell and Thompson**

**Noes: None**

**Absent: None**

### DEPARTMENT REPORTS

2. Fire Department Monthly Report: FC Pappas reported.
3. Police Department Monthly Report: PC Wilson reported.
4. Sewer Department Monthly Report: PWS Moser reported.
5. Water Department Monthly Report: PWS Moser reported.

### COMMITTEE REPORTS:

6. APPROVED COMMITTEE MINUTES / REPORTS / VERBAL UPDATES, if applicable:
  - A. Budget / Finance Committee: Dir. Mitchell reported.
  - B. Fire Department Advisory Committee: Nothing to report.
  - C. Police Department Advisory Committee: Pres. Cupp reported.
  - D. Policy Committee: Nothing to report.
  - E. Sewer and Water Systems Oversight Committee: Nothing to report.

### DISCUSSION / REPORTS: ACTION ITEMS:

7. Consideration of contract with SHN Engineers & Geologists for oversight of Water Supply Well Installation and Water Supply Permitting, LSCSD Water System #CA4710013: GM Wilson reported. The Board discussed.

**Motion by Dir. Mitchell second Dir. Thompson to authorize the GM to enter into an agreement with SHN Engineers and Geologists for oversight of Water Supply Well No. 10 Installation and Water Supply Permitting. With said agreement, SHN will provide the following services: 1) provide oversight for all aspects of the well drilling, well construction, and well development and 2) prepare the permitting documents for the DDW drinking water permit amendment.**

**Ayes: Directors Cupp, Lewis, MacIntosh, Mitchell and Thompson**

**Noes: None**

**Absent: None**

8. Consideration of amendments to FY 2018/19 Operating Budget: SAC Nelle reported. The Board discussed.

**Motion by Dir. Lewis second Dir. MacIntosh to approve amendments to the FY 2018/19 Operating Budget, as presented except for department allocations to be changed to Sewer 32%, Water 36%, Police 17% and Fire 15%. Allocations to be reviewed at the January 2019 Board meeting.**

**Ayes: Directors Cupp, Lewis, MacIntosh, Mitchell and Thompson**

**Noes: None**

**Absent: None**

9. Consideration of authorizing staff to conduct a recruitment process and hire seasonal firefighters for hazardous fuel abatement project: FC Pappas reported. The Board discussed. The Board directed FC Pappas to work with GM Wilson and SAC Nelle to determine appropriated hourly amount to charge property owners.

**Motion by Dir. Mitchell second Dir. Thompson to approved staff to conduct a recruitment process for seasonal firefighters and authorize the Fire Chief to hire seasonal firefighters contingent upon the FY 2018/19 budget.**

**Ayes: Directors Cupp, Lewis, MacIntosh, Mitchell and Thompson**  
**Noes: None**  
**Absent: None**

10. Consideration of selling surplus vehicle: PWS Moser reported. The Board discussed.

**Motion by Dir. Thompson second Dir. Lewis to authorize the General Manager to sell Vehicle #1, VIN / 1FTNF21518EB90299 2008 F-250 pickup, through public auction, utilizing BidCal Auctions and place the proceeds from that auction into an account for future vehicle replacement.**

**Ayes: Directors Cupp, Lewis, MacIntosh, Mitchell and Thompson**  
**Noes: None**  
**Absent: None**

11. Discussion regarding Lake Shastina Bible Church Property (5826 Jackson Ranch Road) being annexed into the District's Boundary: The Board had some discussion; the item was postponed until a later time.

STAFF COMMENTS: Comments received.

BOARD MEMBER COMMENTS: Comments received.

PUBLIC COMMENTS ON CLOSED SESSION: None

ADJOURN TO CLOSED SESSION: With no objections by the Board, Pres. Cupp adjourned to Closed Session at 3:40 p.m.

CLOSED SESSION: 3:42 p.m.

Also present: GM Wilson

A. Personnel (Gov. Code Section 54957) Consider Public Employee Performance Evaluation: General Manager  
 With no objections by the Board, Pres. Cupp adjourned Closed Session at 5:55 p.m.

RETURN TO OPEN SESSION: 5:55 p.m.

Also present: GM Wilson. There was one person in the audience.

REPORT ON CLOSED SESSION: Pres. Cupp reported that Closed Session would be continued at a Special Meeting on November 27, 2018, 11:00 a.m.

ADJOURNMENT: With no objections by the Board, Pres. Cupp adjourned the meeting at 5:57 p.m.

The next LSCSD Regular Board Meeting is on Wednesday, December 19, 2018, 1:00 p.m. at the Administration Building.

Approval Date: \_\_\_\_\_

\_\_\_\_\_  
 Carol Cupp, President

ATTEST:

\_\_\_\_\_  
 Mike Wilson, Secretary