



LAKE SHASTINA PROPERTY OWNERS ASSOCIATION

MINUTES March 12, 2008 Administration Building REGULAR MEETING 6:00 p.m.

- Item 1. CALL TO ORDER AND ROLL CALL:
LSPOA BOARD: CHARTER DILLEN EVERHART SARASON WETTER
Also present were GM Lea, OM Bains, CC&R CO Bullington and AA Charvez.
There were approximately 16 people in the audience.
- Item 2. CLOSED SESSION: Called to order 5:30 p.m.
A. Case No. SCCV CV 06-0124 Real Property
No report out from Closed Session.
- Item 3. REGULAR MEETING: Called to order at 6:05 p.m.
- Item 4. PLEDGE OF ALLEGIANCE: Pres. Charter led the Pledge of Allegiance.
- Item 5. APPROVAL OF AGENDA:
A. **Regular Meeting March 12, 2008:** Removed Items 10.E and 11.C.1 out of Consent Agenda.
Motion by Dir. Sarason second by Dir. Dillen to approve Regular Meeting Agenda of March 12, 2008, as amended.
Ayes: Directors Charter, Dillen, Everhart, Sarason and Wetter
Noes: None
Absent: None
- Item 6. APPROVAL OF MINUTES:
A. **Regular Meeting February 13, 2008**
Motion by Dir. Wetter second by Dir. Everhart to approve Regular Meeting Minutes of February 13, 2008.
Ayes: Directors Charter, Dillen, Everhart, Sarason and Wetter
Noes: None
Absent: None
- Item 7. PUBLIC COMMENTS: Corinne Moller
- Item 8. BOARD MEMBER COMMENTS: Pres. Charter directed Staff and ECC to identify the top three CC&R changes to put on the 2008 Election Ballot for Members to vote on.
- Item 9. CORRESPONDENCE:
*consent A. *April Calendar of Events* – Received and Filed
*consent B. *March Shastina News* – Received and Filed
- Item 10. TREASURER'S REPORT Dir. Sarason
*consent A. *Cash Flow Report: January 2007* – Received and Filed
*consent B. *Budget Comparison 2007/2008 (Accrual)* – Received and Filed
*consent C. *Income Report 2007/2008* – Received and Filed
*consent D. *Budget Line Item Adjustments (as needed)*
E. **Acknowledgement of Volunteers – Received and Filed:** Item removed from Consent Agenda.
Dir. Wetter acknowledged and thanked the volunteers listed on the FY 2007/2008 report. Volunteers are also recognized at the Annual Meeting.
*consent F. *Status of Allied Accounts* – Received and Filed
G. **Recognition of Park Contributors:** No report
- Item 11. REPORTS:
A. ECC Report.....CC&R CO Bullington
*consent 1. *ECC Minutes – February 7 and 21, 2008* – Received and Filed
2. **CC&R Compliance Officer's Report** – Received and Filed
B. Administration – Status Report..... GM Lea
*consent 1. *CC&R Distribution Report* – Received and Filed
*consent 2. *Title Transfer and Fees Report* – Received and Filed

- C. Director of Public Works – Status Report GM Lea
 - 1. **Written Status Report – Received and Filed:** Item removed from Consent Agenda. Dir. Wetter reported that as of February 29, 2008, 341 unimproved lots have been cleared of brush under the Mandatory Fire Abatement program.
- D. Fire Safe Council Dir. Wetter
 - 1. **Verbal Report – No Report**

Item 12. OLD BUSINESS Pres. Charter

- A. **Status of Unit 8-2 Parcel 'A' Park (Hoy Family Park)** – Received and Filed: Dir. Sarason reported that the Park Committee is looking into the possibility of having Members vote to sell the Park to the District; the District would form a Parks and Recreation Department and then the Park would be eligible for Grant funding.
- B. **Status of Shasta River Total Maximum Daily Loads (TMDL) Action Plan by the North Coast Regional Water Quality Control Board (NCRWQCB):** Dir. Wetter reported that the study group is discussing the costs and benefits of purchasing a weather station to assist with documentation regarding TMDL.

- C. **Discussion / Possible Action: Resolution 1-08 (Amendments to Resolution 1-03, Rules Enforcement Procedures)** – Received and Filed: Pres. Charter reported that legal counsel reviewed the draft of Resolution 1-08. With the changes recommended by counsel and a change to the wording regarding tree limbing/removal, the Board agreed that proposed Resolution 1-08 was ready to be sent to Members prior to a public hearing and adoption.

Motion by Dir. Sarason second by Dir. Wetter to approve that staff proceeds with all required notification to Members to allow Resolution 1-08, Rules Enforcement Procedures, to be on the June 11, 2008 agenda for a public hearing and adoption.

Ayes: Directors Charter, Dillen, Everhart, Sarason and Wetter
Noes: None
Absent: None

- D. **Status of Pro-Forma Budget 2008/2009:** Dir. Wetter reported that the Committee will have a Budget ready for Board review and approval in April.

Item 13. NEW BUSINESS Pres. Charter

- A. **Annual Meeting** – Received and Filed
 - 1. **Set Date, Time and Place for Annual Meeting**

Motion by Dir. Wetter second by Dir. Sarason to approve LSPOA 2008 Annual Meeting to be on Saturday, August 16, 2008 10:00 a.m. at the Community Center Building.

Ayes: Directors Charter, Dillen, Everhart, Sarason and Wetter
Noes: None
Absent: None

- 2. **Elections Committee**
 - a. **Appointment of Inspector of Elections**
 - b. **Appointment of alternate Inspector of Elections**
 - c. **Appointment of additional Election Committee members**

Motion by Dir. Wetter second by Dir. Dillen to appoint Office Manager Brenda Bains as Inspector of Election, Accounts Receivable Clerk Sharon Lang as alternate Inspector of Election and all District staff as additional Election Committee members for the 2008 Annual Election.

Ayes: Directors Charter, Dillen, Everhart, Sarason and Wetter
Noes: None
Absent: None

- 3. **Set Record Date**

Motion by Dir. Wetter second by Dir. Dillen to approve Record Date as Friday, June 20, 2008.

Ayes: Directors Charter, Dillen, Everhart, Sarason and Wetter
Noes: None
Absent: None

- 4. **Approval of Notice to Potential Candidates**

Motion by Dir. Wetter second by Dir. Dillen to approve the 2008 Notice to Potential Candidates.

Ayes: Directors Charter, Dillen, Everhart, Sarason and Wetter
Noes: None
Absent: None

5. Set Date, Time and Place for Candidates Forum

Motion by Dir. Wetter second by Dir. Sarason to approve Candidates Forum, if required, to be on Wednesday, July 23, 2008, at 6:30 p.m. at the Community Center Building.

Ayes: Directors Charter, Dillen, Everhart, Sarason and Wetter

Noes: None

Absent: None

6. Set Date, Time and Place for Meeting to Tabulate Votes

Motion by Dir. Wetter second by Dir. Dillen to approve the meeting for tabulation of votes, if required, to be on Tuesday, August 12, 2008, 5:30 p.m. at the Administration Building meeting room or, if unavailable, another designated meeting room.

Ayes: Directors Charter, Dillen, Everhart, Sarason and Wetter

Noes: None

Absent: None

7. Set Balloting Period

Motion by Dir. Wetter second by Dir. Dillen to approve the Balloting Period, if required, begin on the date Ballots are mailed, but not later than July 1, 2008, and ending Monday August 11 2008 at 4:30 p.m.

Ayes: Directors Charter, Dillen, Everhart, Sarason and Wetter

Noes: None

Absent: None

B. Discussion / Possible Action: Association Meeting Act: GM Lea reported that he will provide an update for the Board and ECC, based on legal counsel input, regarding the parameters that need to be met in order for the Board and the ECC to hold meetings for discussion and action of specific issues.

C. Discussion: Status of Administration Building reconstruction due to Fire: GM Lea reported that sheetrock, ceiling, fixtures and one wall have been removed; basically the building has been gutted. Staff is working with the insurance company to move the process forward.

Item 14. PUBLIC COMMENTS: None

Item 15. BOARD MEMBER COMMENTS: Dir. Dillen stated that he would be working with John Diehm to publish an article soliciting volunteers to participate on a committee to discuss walking trails and RV storage.

Item 16. DATE OF NEXT MEETING: Next Regular Meeting is to be held on April 9, 2008, Closed Session at 5:30 p.m. and Open Session at 6:00 p.m.
Open Session was adjourned at 7:20 p.m.

Item 17. CLOSED SESSION: Called to order at 7:35 p.m.

**consent*

A. Progress Report on Current Violations

B. Variance Appeal, Unit 4 Lot 272

C. Legal Issue: LSPOA Governing Documents

Board returned from Closed Session at 8:45 p.m. and reported the following:

Motion by Dir. Sarason second by Dir. Everhart to deny variance appeal for Unit 4 Lot 272.

Ayes: Directors Charter, Everhart and Sarason

Noes: Director Wetter

Absent: None

Abstain: Director Dillen

Item 18. ADJOURNMENT: Meeting was adjourned at 8:46 p.m.

Submitted By:

Approval Date: _____

Sylvia Charvez, Administrative Assistant