



**LAKE SHASTINA PROPERTY OWNERS ASSOCIATION**

**MINUTES  
November 14, 2007  
Administration Building  
REGULAR MEETING 6:00 p.m.**

- Item 1. CALL TO ORDER AND ROLL CALL:  
LSPOA BOARD: CHARTER  DILLEN  EVERHART  SARASON  WETTER absent  
Also present were OM St.Pierre, CC&R CO Bullington and AA Charvez.  
There were approximately 13 people in the audience.
- Item 2. CLOSED SESSION: Called to order 5:30 p.m.  
A. Meet and Confer with ECC Members  
No report out from Closed Session.
- Item 3. REGULAR MEETING: Called to order at 6:07 p.m.
- Item 4. PLEDGE OF ALLEGIANCE: Pres. Charter led the Pledge of Allegiance.
- Item 5. APPROVAL OF AGENDA:  
A. **Regular Meeting November 14, 2007**  
**Motion by Dir. Everhart second by Dir. Dillen to approve Regular Meeting Agenda of November 14, 2007.**  
**Ayes: Directors Charter, Dillen, Everhart and Sarason**  
**Noes: None**  
**Absent: Director Wetter**
- Item 6. APPROVAL OF MINUTES:  
A. **Regular Meeting October 10, 2007**  
**Motion by Dir. Sarason second by Dir. Everhart to approve Regular Meeting Minutes of October 10, 2007.**  
**Ayes: Directors Charter, Dillen, Everhart and Sarason**  
**Noes: None**  
**Absent: Director Wetter**
- Item 7. PUBLIC COMMENTS: None
- Item 8. BOARD MEMBER COMMENTS: Dir. Everhart, Pres. Charter
- Item 9. CORRESPONDENCE:  
\*consent A. *December Calendar of Events* – Received and Filed  
\*consent B. *November Shastina News* – Received and Filed  
\*consent C. *Memo to Board re: Incident Command System 300 & 400 Course* – Received and Filed  
\*consent D. *Letter to SCE re: Speed Survey* – Received and Filed  
\*consent E. *Memo to PC Alves re: letter received re: littering Big Springs Road* – Received and Filed  
\*consent F. *Memo to Board re: Fire Fuel Grant 08USFS0107* – Received and Filed
- Item 10. TREASURER'S REPORT ..... Dir. Sarason  
\*consent A. *Cash Flow Report: June and July 2007* – Received and Filed  
\*consent B. *Budget Comparison July 2007 – June 2008 (Accrual)* – Received and Filed  
\*consent C. *Income Report 2007/2008* – Received and Filed  
\*consent D. *Budget Line Item Adjustments (as needed)* – No report  
\*consent E. *Acknowledgement of Volunteers* – Received and Filed
- Item 11. REPORTS:  
A. ECC Report.....CC&R CO Bullington  
\*consent 1. *ECC Minutes – October 4 and 18, 2007* – Received and Filed  
2. *CC&R Compliance Officer's Report* – Received and Filed  
B. Administration – Status Report ..... GM Lea  
\*consent 1. *CC&R Distribution Report* – Received and Filed  
\*consent 2. *Title Transfer and Fees Report* – Received and Filed

- C. Director of Public Works – Status Report ..... GM Lea  
 \*consent 1. *Written Status Report* – Received and Filed
- D. Fire Safe Council ..... Dir. Wetter  
 1. Verbal Report: No Report

**Item 12. OLD BUSINESS** ..... Pres. Charter

- A. Status of Unit 8-2 Parcel 'A' Park (Hoy Family Park)** – Received and Filed: OM St.Pierre provided a brief update on the Park.
- B. Status of Shasta River Total Maximum Daily Loads (TMDL) Action Plan by the North Coast Regional Water Quality Control Board (NCRWQCB)** – Received and Filed
  - 1. **Discussion / Possible Action: Lake Shastina Study Group Draft MOU:** Board discussed and directed OM St.Pierre to inform the MWCD that the LSPOA is interested in participating on the Study Group.

**Item 13. NEW BUSINESS** ..... Pres. Charter

- A. Discussion / Possible Action: Vehicle Replacement for Administration Office** – Received and Filed: Board and staff discussed.

**Motion by Dir. Everhart second by Dir. Dillen to approve the purchase of a vehicle for CC&R / ECC and Administration purposes pending approval by LSCSD Board (LSPOA to cover 75% and LSCSD to cover 25% – total cost of vehicle not-to-exceed \$20,000).**

**Ayes: Directors Charter, Dillen, Everhart and Sarason**  
**Noes: None**  
**Absent: Director Wetter**

- B. Discussion / Possible Action: Landscaping request on Beard Court, Use of Common Area** – Received and Filed: Board and staff discussed. Pres. Charter directed CC&R CO Bullington to check with Public Works regarding any possibility owner’s water can be extended to the common area, if not owner agreed to water with a hose from residence.

**Motion by Dir. Everhart second by Dir. Dillen to approve property owners voluntary landscaping request on Beard Court, per memo dated November 6, 2007, with condition that no trees are planted and that owner will provide water.**

**Ayes: Directors Charter, Dillen, Everhart and Sarason**  
**Noes: None**  
**Absent: Director Wetter**

- C. Discussion / Possible Action: Rules Enforcement Procedures, Resolution 1-03** – Received and Filed: Board and staff discussed. Board directed CC&R CO Bullington to set up a special meeting for the Board to meet with the ECC to define proposed rule changes and clarifications which will need to be mailed to all property owners prior to a public hearing and adoption.

**Item 14. PUBLIC COMMENTS:** Charlie Gunn

**Item 15. BOARD MEMBER COMMENTS:** None

**Item 16. DATE OF NEXT MEETING:** Next Regular Meeting is to be held on December 12, 2007, Closed Session at 5:30 p.m. and Open Session at 6:00 p.m.

Open Session was adjourned at 6:58 p.m.

**Item 17. CLOSED SESSION:** Called to order at 7:00 p.m.

- A. Progress Report on Current Violations
- B. Set Hearing Dates (as needed)
- C. Discussion / Possible Action: Violation # 247 / 384

Board returned from Closed Session at 7:38 p.m. and reported the following:

Item 17.B.:

**Motion by Dir. Sarason second by Dir. Everhart to set Hearings for Violations # 504 and # 515 to be held on December 12, 2007, in the Administration Building, following Regular Board Meeting Open Session.**

**Ayes: Directors Charter, Dillen, Everhart and Sarason**  
**Noes: None**  
**Absent: Director Wetter**

Item 17.C.:

**Motion by Dir. Sarason second by Dir. Dillen to authorize CC&R Compliance Officer to initiate Alternative Dispute Resolution (ADR) with owner in Violations # 247 and # 384.**

**Ayes: Directors Charter, Dillen, Everhart and Sarason**

**Noes: None**

**Absent: Director Wetter**

**Item 18. ADJOURNMENT:** Meeting was adjourned at 7:40 p.m.

Submitted By:

Approval Date: \_\_\_\_\_

\_\_\_\_\_  
Sylvia Charvez, Administrative Assistant